



Contact

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Anil Kumar Acharya

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Digital Skills

- Microsoft Package
(word, excel, outlook)
- Cash Handling
- Cash Transaction
- Google Services

Organizational Skills

- Leadership
- Multitasking
- Team Working

Hobbies and Interest

- Reading Books
- Travelling
- Music

Anil Kumar Acharya

I love learning new things. As someone who is honest and dedicated, I always try my best to be fair to others. I am also very hardworking and willing to go the extra mile to get the job done. Additionally, I am extremely loyal to my friends and family. In everything I do, I strive to be the best that I can be.

Experience

Quess Corp LTD, India

2018 Dec - 2020 Dec
Vocational Trainer

- Give basic technical skill training to students of standard 9th & 10th. This program came under the National Skill Development Corporation of India.
- During my time as a vocational trainer, I have gained much experience in teaching and training students.
- Gained a lot of patience and understanding toward students. I believe that every student is different and should be treated accordingly.

Emirates India International Exchange LPC, Dubai, UAE

2021 Feb - Current
Customer Service Officer

- Handling customer inquiries and complaints, being responsive to customer needs, and being able to resolve issues effectively.
- Effectively communicate with customers, being able to listen to their concerns and questions, and then providing them with clear and concise answers.
- Empathize with the customer and understand their perspective and be able to see the issue from the customer's point of view.
- Address their issue and find a resolution that is satisfactory to both parties.
- Sending and receiving remittances around the globe.
- Sale and purchase of FCN(Foreign Currencies) on current standard rates.
- WPS processing and disbursement through cheque and cash as well as corporate transactions.
- Applying and Issuing ATM cards.

Education and Training

Bachelor of Arts

Bhanaja Bihar, Berhampur Odisha, India 2016 Mar - 2019 Mar

Tractor Mechanic

Government Industrial Training Institute

Berhampur, Ganjam, Odisha., Berhampur, India 2014 Jul - 2015 Jul

Language

Mother Tongue: Odia

Other Language: English (Intermediate)

Hindi (Proficient)