

NOOR UL HASSAN



Contact

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Language

English

Urdu

Personal information

DOB: 15/02/1999

Vaccination : Vaccinated

Country : Pakistan

Martial Status : Unmarried

Passport & Visa Details

Passport No: BU9906321

Status : Visit Visa

Career Objective

Seeking an increasingly responsible for a position in an organization where in I can obtain career development and efficiency. And to work in a challenging environment where my qualification, experience and dedication can utilized for the prospects of the organization.

Skill Highlights

- MS Word,
- MS Excel
- Attention to details
- Understanding of health
- Dependability
- Time management
- Amazon Whole sale

Experience

- Worked with **NATIONAL BANK, PAKISTAN** as OPERATOR for 03 months.
- Worked in **SB MALL, PAKISTAN** as AssistantManager for 06 months.
- Worked in **MS Sandhu Developers, Pakistan (Government Contractor)** as an Data Entry Operator for 1 year

DUITES

- ✓ Serves customers by completing account transactions.
- ✓ Provides account services to customers by receiving deposits and loan payments, cashing checks, issuing savings withdrawals, and recording night and mail deposits.
- ✓ Sells cashier's checks, traveler's checks, and series e bonds.
- ✓ Partner with senior manager to ensure quality customer service and supervise a team with diverse talents and responsibilities
- ✓ Meet regularly with management to report and plan strategic plans for team objectives
- ✓ Manage controllable expenses and supplies within approved budgets to achieve profitabilitytargets
- ✓ Fill in for senior management in their absence, managing budgets, and coordinating schedules, inventory, and supplies

Education

ICS (BISE) FSD

B.com (I T) GCUF

M.A (International Relation) GCUF

Declaration

I sincerely hope that my application will receive your kind attention and I'm most anxious that an opportunity for an interview is given to me at your earliest convenience