

# Khaled Abdelnasser Qassem



## Contact

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Abu Dhabi – UAE

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**Nationality:**

Egyptian

**date of birth:**

11/30/1995

## Languages

- Arabic (Native)
- English (Good)

## Certifications

- ICDL
- PFA

## Summary

Hardworking Teller educated in working with banking tools and solving problems efficiently and effectively. Manages multiple tasks simultaneously while meticulously monitoring details. Provides personalized attention to all customers. Solid knowledge of compliance and banking regulations.

## Skill Highlights

- Work Under Pressure
- Team Worker
- Time Management
- Relationship Building and Management
- Compliance, Banking Laws and Regulations

## Experience

**Teller**

12/2018 – 10/2022

**Abu Dhabi Islamic Bank - Egypt**

- Performed customer transactions for money orders, cashiers checks, deposits and withdrawals.
- Provided high-level customer service through friendly approach, strong professionalism and timely assistance with customer transactions.
- Checked amount details and fraud markers for transaction papers such as checks and money orders.
- Processed exchange and foreign currency.
- Executed internal and external transfers.

**Financial planner**

2/2018 - 5/2018

**Gulf Insurance Group – Egypt**

- Interviewed clients to determine current income, expenses, insurance coverage, tax status, financial objectives, risk tolerance and other information needed to develop financial plan.
- Coached and advised clients in business plans and processes to achieve profit objectives.
- Answered clients' questions about purposes and details of financial plans and strategies.
- Assisted clients in making beneficial and strategic decisions regarding investments.
- Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.

## Education

Bachelor of commerce English program accounting section.

**Grade:** (Good)

**Mansoura university**

June 2017