



# Savitha A

## PERSONAL PROFILE

Driving strategic initiatives targeting **Senior Roles in Financial Reporting/Financial & Credit Risk Analysis/ Controllership** / preferably in **Dubai**.

## CONTACT

✉ wisemahesha@gmail.com

☎ +971506543348

🌐 [www.linkedin.com/in/savitha-a-099a19190](https://www.linkedin.com/in/savitha-a-099a19190)

## CORE COMPETENCIES

- Financial Analysis
- Data Visualization, Presentation & Reporting
- Financial Reporting
- Audits
- Reconciliation and Intercompany Accounting
- Business Intelligence & Analytics
- Tax & Regulatory Compliance

## PERSONAL SKILLS

- Fast learning, Good Decision making abilities.
- Willingness to Learn, Self-confident.
- Good analysing & analytical skills.

## SOFT SKILLS

- Collaborator
- Communicator
- Innovator
- Planner
- Analytical
- Strategic Thinker
- Leadership

## PROFILE SUMMARY

Accomplished professional offering **over 4 years** of experience in Finance & Accounting with expertise in cross domain areas of **Statutory & Financial Accounting & Reporting / Financial Analysis**.

## WORK EXPERIENCE

**Aug'2021- Dec'2022**

**As an Accountant Executive at Startup Movers Private Limited, Bangalore**

### Highlights:

- Books of Accounts
- Tax Audit
- Financial Statements
- Income Tax
- TDS Returns
- Statutory Audit and Concurrent Audit
- Conducted VAT Audit
- Bank reconciliation
- GST filling and returns
- Balance sheet
- General Ledger

### Key Result Areas:

- Proficient in managing all accounting transactions, handling Monthly, Quarterly and Annual closings, reconciling accounts payable and receivable.
- Filling of Monthly GST returns and responsible for returns, compliances and assessment.
- Input Tax credit reconciliation-Match GSTR2A and books to minimize the difference.
- Raising invoices
- Preparation of Bank Reconciliation statement on Monthly basis
- Audit on Vendor bills and payable releases
- Assist with Month end closing process and prepare Monthly reports
- Prepare TDS returns
- Preparing financial statement of the Companies.

## PREVIOUS WORK EXPERIENCE

**Jul'2017-Jul'2022**

**As an Articled Assistant- A.K Gopinath Shenoy and Co., Chartered Accountants, Mangalore**

### Key Result Areas:

- Maintained integrity of General ledger including the chart of accounts
- Filled Tax returns and prepared governmental reports in compliance with strict standards
- Analyzed Monthly balance sheet accounts for corporate reporting
- Computed Taxes owed by applying prescribed rates, laws and regulations
- Organized and maintained Financial records, Tax preparation and Periodic inspection of accounting books and practices
- Tested financial statement accounts including cash, accounts receivable and salaries to ensure the proper recording of financial performance



## EDUCATION

- **Professional Chartered Accountancy(CA)** -Completed Articleship.
- **B.Com.** from **Mangalore University in 2016**(Nehru Memorial College, Sullia)
- **PUC. from Mangalore University in 2013**(GOVT PU College, Sullia)

## PERSONAL DETAILS

- **Date of Birth:** 15th Feb'1996
- **Languages Known:** English, Kannada, Hindi.
- **Current Address:** Abhushagara, Sharjah, Dubai.

- Performed Tax Audit of Proprietorship, Trusts, and Firms.
- Conducted Statutory Audit and Concurrent Audit of Banks
- Conducted VAT Audit under Karnataka Value Added Tax

## IT and SOFT SKILLS Credentials

- Knowledge of MS Office (Word, Excel, and Power Point) & Internet operations.
- Working knowledge of accounting packages & Taxation Software like Tally ERP-9.0 (VAT, TDS,), Winman ERP and other customized accounting software.
- Undergone (ICITSS) Information Technology organized by the Mangalore Branch of the SIRC of the ICAI, in June 2017.
- Undergone 15 Days of (ICITSS) Orientation Course organized by the Mangalore Branch of the SIRC of the ICAI, in April 2017.
- Working Knowledge of Accounting Software like QuickBooks.
- Working Knowledge of Razorpay X payroll Software.

## Declaration

I hereby declare that the above-furnished details are true with proven records.

Date: 21-01-2023

SAVITHA. A