



# MIDHUN K V

## CONTACT

DUBAI UAE

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## EDUCATION

2018

### **B.com Co-operation**

Sharaf Arts And Science College,  
PADNE, KASARAGOD, KERALA

2015

### **Higher Secondary Education (12th)**

GVHSS KANHANGAD, KASARAGOD,  
KERALA

2013

### **Secondary School Leaving Certificate (S.S.L.C)**

DHSS KANHANGAD, KASARAGOD,  
KERALA

## CERTIFICATIONS

- CERTIFIED IN INDIAN AND FOREIGN ACCOUNTING
- SAP - KA FINANCE
- IAB
- GCC VAT

## PROFESSIONAL SUMMARY

I look forward to associate myself with an organization where there is a scope for contributing and upgrading my knowledge in latest technologies for the development to self and organization.

## SKILLS

- Teambuilding
- Decision-Making
- Flexible and Adaptable
- Active Listening
- Multitasking Abilities
- Excellent Communication
- Analytical and Critical Thinking

## WORK HISTORY

January 2020 - August 2022

**Accountant, *Sanaya Boutique* ,**  
Kanhangad, Kasaragod, Kerala, India

- Gathered financial information, prepared documents, and closed books.
- Documented cash, credit, fixed assets, accrued expenses and line of credit transactions.
- Completed daily cash functions like account tracking, payroll and wage allocations, budgeting, donating and cash and banking reconciliations.
- Reconciled accounts and reviewed expense data, net worth and assets.
- Tracked financial progress by creating quarterly and yearly balance sheets.

## COMPUTER KNOWLEDGE

- PDIFAS (PROFESSIONAL DIPLOMA IN INDIAN, FOREIGN AND SAP ACCOUNTING)
- TALLY.ERP9
- PEACHTREE
- QUICK BOOK
- SAP-K FINANCE
- IAB
- MS OFFICE

LANGUAGES

English  
Bilingual or Proficient (C2)

Hindi  
Advanced (C1)

Malayalam  
Bilingual or Proficient (C2)

PERSONAL DATA

- Date of Birth : 17/02/1998
- Place of Birth : Kerala
- Age : 24
- Nationality : Indian
- Marital status : Single
- Passport No : P8841296
- Visa Status : Visit Visa