

# ADARSH A SHETTY

Accountant

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I am looking forward to an opportunity where I can utilize my skills in constituting effectively to the success of the organization and further improvement of my personal skills. To acquire a good position in financial sector where I could utilize my good analytical and quick calculation skills for the profitability of the organization.

## EXPERIENCE

### Alvas Co-operative Society

October 2019 to December 2022

Accountant

3 years of Experience in Alvas Co-operative Bank as Accountant

- \* Handling KYC process with completing all legal formalities & documentation of a/c opening
- \* Handling money transfer department
- \* Preparing bank reconciliation statement
- \* Solving queries regarding loan process
- \* Opening loan a/c of new customer
- \* Filing monthly GSTR returns

## EDUCATION

### SDM degree college Ujire

2017 to 2019

B.COM

### SDM PU College

2015 to 2016

PUC

### S.D.M English medium school

2013 to 2014

SSLC

## SKILLS

- Strong analytical and problem-solving skills.
- Excellent attention to detail and accuracy.
- Proficient in QuickBooks, Microsoft Excel, and other accounting software.
- Ability to work independently and as part of a team.
- Excellent communication and interpersonal skills.

## CERTIFICATIONS

### Certificate in "Self Help Group"

2016

### Certificate in "Hindi Speaking Course"

2016

### Certificate in "Tourism Management"

2017

Personal Profile:

Date of Birth : 23/10/1998

Languages Known : English, Hindi, Kannada, Tulu