

## MD. YUSUF

Client Service – Finance

Mailing Address

U.A.Q,UAE.



@yusuf



055-330-5266



mdyousuf.50fb@gmail.com



/md-yousuf-46589a19a

### Overview

To secure a responsible position in finance arena serve as finance Representative Sharing my depth of knowledge and Previous experience with capabilities to develop mutual employees and Employer growth and company development.

### WORK EXPERIENCES

#### Internship:

**Meghna Petroleum  
Company Ltd.**

**Location: Corporate Branch,  
Agrabad, Chittagong  
21 March 2022 - to 5<sup>th</sup> May  
2022**

#### Job Experience

**Officer Finance and  
Accounts**

**P2P Company Ltd  
Chittagong,  
Bangladesh  
July 30, 2020 -  
December 31, 2021**

## Awards and Certifications

- ✓ Rotary youth leadership Awards - 2021.
- ✓ 1<sup>st</sup> Place Virtual Written – up Contest on world Ozone day – 2021.
- ✓ Planning administration management courses certified by Bangladesh Agriculture University (1 week program) 2020.
- ✓ Fundamental of digital marketing Courses Certified by Google digital garage - 2020.
- ✓ Runners-up (Rotaractors Training Camp, Graduate Training Institute, Bangladesh 2020.
- ✓ Runners-up (Naf region Debate forum rotaract club of Chittagong River shin) – 2019.
- ✓ Budget Olymipad (Certificate of Participation) – 2019.
- ✓ **Other Achievement:**  
GRE (Graduate Record Examination), Accredited by ETS (Education Testing Service), USA  
Score 285 out of 340

## ACADEMIC INFORMATION

### Faculty of Business Admnistration

University	: University of Chattogram
Subject	: Finance
Result	: 3.14 out of 4
Passing Year	: 2020

### Higher Secondary Certificate

Institute	: Cox' Bazar Govt. College
Major	: Business Studies
Result	: 4.33
Board	: Chittagong
Passing Year	: 2015

## Extra Curricular Activities

- Vice - President(Present) rotaract Club of Chittagong aristocrat –2022
- Club service director rotaract Club of Chittagong aristocrat – 2021.
- Professional Service director (PSD) rotaract Club of Chittagong aristocrat – 2020.
- Member of Robi 10minute school English language club – 2020.
- General Member of Youth Club of Bangladesh – 2019.
- International Service Director rotaract Club of Chittagong aristocrat – 2019.

## Skills

- Advanced knowledge in MS Office Applications (MS Excel, MS Word, MS PowerPoint, MS Outlook)
- Excellent typing skill.
- Excellent efficiency in browsing internet, searching information, emailing, and online writing.

## Reference

### Noman Bin Zahiruddin

Chief Executive

*Talent Management*

Contact: +8801817-210350

### Hasmot Ali

Professor

*Faculty of Business Administration*

*University of Chittagong*

Contact: +8801817750564

### Declaration

I hereby declare that the above statement is correct and complete to the best of my concern

## Secondary School Certificate

Institute	:	Shah Porir Dwip Hazi Bashir Ahmed High School
Major	:	Business Studies
Result	:	4.94
Board	:	Chittagong
Passing Year	:	2013

## PERSONAL INFORMATION

Name	:	Md. Yusuf
Father's Name	:	Md. Yunus
Mother's Name	:	Ayesha Khatun
Date of Birth	:	26 <sup>th</sup> Sep, 1997
Religion	:	Islam
Nationality	:	Bangladeshi
Place of Birth	:	Teknaf
Permanent Address	:	Vill: Shahporidwip, PO: Shah Porir Dwip-4760, P.S: Teknaf Dist: Cox's Bazar Country: Bangladesh
National ID No	:	1505912772
Blood Group	:	B <sup>(+ve)</sup>

## Language Proficiency

Language	Reading	Writing	Speaking
Bengali	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent

**Interest & Hobbies:** Interest in Social Services, Reading Book, Travelling, Cooking & Surfing Internet.

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Md. Yusuf

Date: