

# Tauseef Ahmad



**Current Address** : Musaffah M14, Abu Dhabi, UAE

**Visa Status** : Visit visa

**Contact. No.** : +971 522602322 / +91 8604014128

**Mail Id** : ahmadtauseef623@gmail.com

## Profile Summary

- Possess sound knowledge of MS office (MS Excel, Ms Word etc...)
- Skilled with ability to analyse and interpret unique problems, with a combination of training experience and logical thinking to find the right solutions.
- I am really energetic & a great communicator & moreover I understand my customer needs & wants & then tries my best to resolve them effectively & efficiently.
- Self-motivated, customer-focused, and having an excellent ability to work well with and develop teams.


## Academic Performance

2010	10 <sup>th</sup> from UP BOARD.
2012	12 <sup>th</sup> from UP BOARD.
2013	AUTO CAD FROM RTI JAMSHEDPUR JHARKHAND (21 JUNE 2012-20JUNE 2013).
2015	B. A FROM GORAKHPUR UNIVERSITY.

## Professional Experience

- **Vishal mega Mart (8months)**  
**(From August,2013 to February,2014)**  
✚ Working as a Cash Counter
- **M/S Construction. (From July,2014 to February,2015)**  
✚ Working as a DATA CLERK
- **ECOM Shipping Solutions Pvt Ltd. . (From May,2017to, August 2021)**  
✚ Working as a Operation executive. Wherein handling entire USA/UK Operation and along with that handling entire Operation activities. (DATA CLERK,EDI,DELHI CUSTOM,USA CUSTOM,FRA CUSTOM, LABEL CREATE( UPS,FEDEX,DHL,DPD) CUSTOM CLEARANCE)

 **United Wolrdwide Courier Pvt Ltd. . (From September,2021)**

 Working as a Operation executive. Wherein handling entire USA/UK /FRA/DHL Operation and along with that handling entire Operation activities.(DATA CLERK,EDI,DELHI CUSTOM,USA CUSTOM,FRA CUSTOM, LABEL CREATE( UPS,FEDEX,DHL,DPD), CUSTOMER SERVICE)

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### *Personal Details*

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**Date of Birth:** 21<sup>th</sup> Jul 1996

**Father Name:** AKHTAR AHMAD

**Languages Known:** English, Hindi

**Marital Status:** Unmarried

**Passport no :** N3756074

**DECLARATION:**

☐ I hereby declare that all the information, given above true are correct and complete to the best of my knowledge and belief.

**Date:**

**Tauseef Ahmad**

