

# CURRICULUM VITAE

OF



**SHEKHAR BHUSAL**



## PERSONAL INFO & CAREER OBJECTIVES

My name is Shekhar Bhusal, DOB: 13/10/1996, I am seeking for new professional opportunities. My objective is to utilize my skills and knowledge to benefit the organization and further my professional growth.



## WORK EXPERIENCE



### Unimoni Exchange LLC

Worked as Retail Sales & Service  
Officer.

**2018-2022**

**AD**



### GULF HOUSE OF TRADE & CONTG. CO. WLL.

Worked as Customer Assistant (Cashier).

**2015-2016**

**AD**



### DANEM ENGINEERING WORKS W.L.L.

Worked as Customer Assistant (Cashier).

**2017-2018**

**AD**



### Pratikshya Traders Pvt.Ltd.

Worked as Sales Manager

**2016-2017**

**AD**



## MY SKILLS & EXPERTISE

Basic and Advanced  
Computer Course



Sales and Business  
Development



Customer Service



## DETAILS AND INFO

**Citizenship No.:** 40-01-60-01214

**Passport No.:** 07518955

**Passport Exp. Date:** 18/06/2024

**Civil Status:** Married

**Date of Birth:** 13/10/1996



## CONTACT



### Phone

+977 9825467742



### Email

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### Address

Buddhanagar, Sainamaina-05  
Rupandehi



## EDUCATION



### 10/SLC (1<sup>st</sup> Div.)

Delhi CBSE Board



### 10 +2 (1<sup>st</sup> Div.)

Prabhat Higher Secondary  
School  
SAINAMAINA-1



## LANGUAGES

• Nepali



• English



• Hindi



## **Job Description- Responsibility:**

### **UNIMONI EXCHANGE LLC / DANEM ENGINEERING WORKS W.L.L & GULF HOUSE OF TRADE & CONTG.CO.WLL.**

#### **Areas of Experience:**

- Chief Cashier/ Teller, Reconcile the Daily cash flow statement.
- Mastered cash dealing activities as foreign currency and Remittance teller.
- Competency to accept remittance to all countries like Swift Transfer, Telex Transfer, Demand Drafts, Xpress money, Western Union and other Utility services.
- Handling wholesale Foreign Currency buying and selling, Bulk transfers to HO or Other branches through Outsourced Cash Services. Directly/ indirectly serving 500 + customers in daily basis.
- Performing as a customer relationship supervisor of my business unit.

#### **Rewards and Recognitions- Carrier Highlights:**

- Anti-Money laundering training Course 2019
- Information Security Training by Thomson Reuters 2018
- Anti-Bribery, Anti-Corruption Training by Thomson Reuters 2018
- Fraud prevention Training by Thomson Reuters 2018

#### **DECLARATION:**

I hereby declare that the information described above is true and correct to the best of my knowledge.

**WITH THANKS**  
**SHEKHAR BHUSAL**