

ABDUL RASHEED K T

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Personal Details

Date of Birth :23.01.1990

Marital Status : Married

Nationality :Indian

Languages

English
Malayalam
Tamil
Hindi

Hobbies

Reading
Swimming
Driving

Additional Qualifications

- 5S Sigma
- Diploma in Graphic & web designer

Education

Graduation (BA English) – (2010)
Calicut University –

Plus-Two – (2009)
Govt of Kerala - MMVHSS

Summary

Seeking for a challenge role I can contribute with complete utilization of my knowledge and skills to match of this organization growth and strength.

Skill Highlights

- Ability to establish strong collaborative relationship with individual and across the organization
- MS Office Word
- MS Office Excel
- Able to define problems clearly developed and evaluate alternative and imitate specific nature
- Windows administration
- SAP

Experience

Duration - 02/2020 to 02/2023

Company Name – Alime Apparel

Designation: Sales Executive,CSA

- Sells product by establishing contact and developing relationship with prospect, recommending solution and maintaining relationship with clients by providing supporting information and guidelines
- Setting sales goals and developing sales strategies.
- Researching new prospects and generating leads.
- Contacting potential and existing customer on the phone
- Researching and recommending new models

Duration - 07/2011 to 12/2019

Company Name – Saudi Ceramics company

Designation – Production supervisor

- Managing workflow and training new hires on how they can best serve to customers and team of employees
- Evaluating performance and providing feedback
- Identifying and applying career advancement opportunity
- Helping to resolve employees' issues and disputes
- Create schedules that keep everyone busy with deadlines met to prevent gaps or downtime while giving direction and feedback about what needs improvement and to submit to management

Duration - 01/2009 to 07/2009

Institute Name – Master Mind

Designation Graphic & web designer

- Create visuals concept to communicate information
- Creating posters, bill book, logos, marketing materials
- Develop illustration, logo and other designs using software or by hand