



# MUHAMMAD ASGHAR

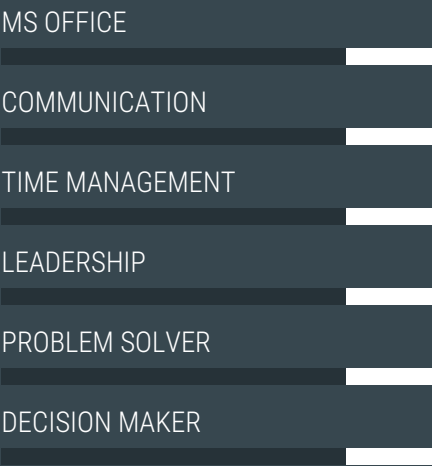
S/O Ghulam Rasool

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 Male  
 00971561529056  
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 Deira Dubai near SalahUddin Metro station Dubai

## OBJECTIVE

Seeking a demanding & quality oriented position in an organization to gain work experience and knowledge in the practical field and to be an integral part of good environment that could make effective use of my potential and contribution towards achievement of organizational objectives and personal growth.

## SKILLS



## HOBBIES

- Reading Books, Travelling, Sports



## EDUCATION

**UNIVERSITY OF SARGODHA**  
B.Com

**PUNJAB BOARD TECHNICAL EDUCATION**  
D.Com

**BOARD OF INTERMEDIATE**  
Matriculation



## WORK EXPERIENCE

**KHUSHHALI BANK LIMITED** **JAN 2022 - DEC 2022**  
Credit Adminstration Officer  
Ensures security documentation for newlyapproved facilities and renewal of existingones is complete, is in compliance withBank policies, and is per the terms andconditions of the approving authorities toguarantee Bank's risk exposure isadequately covered at all times.

**KHUSHHALI BANK LIMITED** **JULY 2021 - DEC 2021**  
Cash Officer  
Retrieve & count cash receipts from thebusiness day.  
Prepare the deposit.  
Storethe cash in a secure location until it isdeposited.  
Receiving and paying cash tocustomer.

**KHUSHHALI BANK LIMITED** **JUNE 2020 - JUNE 2021**  
Customer Service Officer  
Answering questions about a company'sproducts or services.  
Processing ordersand transactions.  
Resolving issues andtroubleshooting technical problems.  
Delivering information about a company'sofferings.  
Providing proactive customeroutreach. Handling customer complaints.  
Collecting and analyzing customerfeedback.

**HARVEST GROUP OF MARKET** **01 YEAR**  
Tele Marketing



## LANGUAGES

Urdu, English, Punjabi, Hindi



## REFERENCES

**Rain Vally Project Management Services**  
Manager  
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