NANAHOM HTILA



poboxuaq314@gmail.com

058-6348284

Umm Al Quwain, UAE

SKILLS

Tally

Accounting ERPs

MS OFFICE

Data Trend Analysis

Accounts payables/ Receivables

INTERESTS

Reading

Travelling

Volunteering

Badminton

LANGUAGES

English

Arabic

Hindi

Tamil

Malayalam

OBJECTIVE

To work in an organisation which provides me with ample opportunities to enhance my skills and knowledge along with contributing to the growth of organisation. To challenge myself and create a more dynamic environment around me which lead to the greatest prosperity of the enterprise.

EDUCATION

M.COM ONGOING

Indira Gandhi National Open University

CMA INTERMEDIATE ONGOING

INSTITUTE OF COST ACCOUNTANTS OF INDIA

B.Com Taxation Completed on 2022

University Of Kerala

CMA FOUNDATION Completed on 2021

INSTITUTE OF COST ACCOUNTANS OF INDIA

CMA CAT LEVEL 2 Completed in 2021

INSTITUTE OF COST ACCOUNTANTS IF INDIA

CMA CAT LEVEL 1 Completed on 2020

INSTITUE OF COST ACCOUNTANTS OF INDIA

EMPLOYMENT CHRONICLE -

FARM ESTATE FERTILIZER FZC, UAQ FREE TRADE ZONE, UAE

I led an amazing 6 months as Accounts Assistant. My Key responsibilities were management of book keeping operations, assist to accounts department, draft accounts.

GENERAL STORES

Had 2 years' experience in general stores in UAE and the key features Included market sales person, VAT filings, management of book keeping operations maintain healthy relation with customers, draft accounts, etc.

WINTERFELL INN, IDUKKI, KERALA

Had 1 year experience as Front Office Receptionist in WinterFell Inn Holiday Cottage, Idukki, Kerala, India.

PERSONAL DOSSIER-

Gender - Male

Date of Birth - 13/05/2000

Place of Birth - Umm Al Quwain, United Arab Emirates

Passport No - N1828601

Visa Status - Employment Visa

Driving License (UAE) NO. - 83230

License Type - Light Motor Vehicle



SELF DECLARATION

I hereby declare that the facts given above are genuine to the best of my knowledge and belief.

AJITH MOHANAN