



# ABID ZAMEER

*Professional Accounting*



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01/04/1996



<https://bit.ly/2Ry8D7W>



Abidzameer262



@Abidzameer9

## Why Abid Zameer?

- Meticulous Accounting professional with substantial knowledge of financial Accounting, taxation, Cost Accounting, internal audit and internal controls with expertise in accounting and reporting.
- Expert in Office Secretarial work and the professional of Shorthand, MS Office work.
- Proficient Accountant with pragmatic approach towards analyzing and gauging levels of risk; possesses strong accounting acumen with well-developed leadership qualities to propel an organization forward.

## CORE STRENGTHS & ENABLING SKILLS

- Financial Accounting
- Audit Internal Control
- Account Reconciliation
- Cost Accounting
- Money Banking
- Corporate Accounting
- Management
- Budgeting & Forecasting
- Stenography
- Communication & Presentation Skills

## PROFESSIONAL EXPERIENCE

Worked as “**Intern**”, June 2018–August 2018

**Dubai Islamic Bank, Kohat, Pakistan**

Worked as an Admin officer.

- **Pak Zameen property center, 2020**

Worked as an admin officer.

- **Government Primary School of Pakistan, 2021**

## PROFESSIONAL QUALIFICATION

- **Quaid-e-Azam College of Commerce, University of Peshawar, Pakistan (2016 – 2018)**

**M.Com**

Total Marks/ GPA	Obtained Marks/ GPA	Percentage %	Division
4.00	2.58	67.63	1 <sup>st</sup>

- **Kohat University of Science and Technology, Pakistan (2014 – 2016)**

**B. Com**

Total Marks/ GPA	Obtained Marks/ GPA	Percentage %	Division
1400	901	64.35	1 <sup>st</sup>

- **Government College of Management Sciences, Kohat, Pakistan (2012–2014)**

**D.Com in Office Secretarial Group (Shorthand)**

Total Marks/ GPA	Obtained Marks/ GPA	Percentage %	Division
1200	775	64.58	1 <sup>st</sup>