

# **Ahmed Mahmoud**

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# **EDUCATION**

Bachelor of commerce, Accounting (2008) Zagazig University Egypt

#### **COMPUTER SKILLS**

## **OPERATING SYSTEM:**

 Windows 98, 2000, XP, VISTA

#### **APPLICATION SOFTWARE:**

• Microsoft Office

#### Other:

Internet

### **SKILLS**

Pos system knowledge

Communication skills

Customer service excellence

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Leadership

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# WORK EXPERIENCE

#### **HEAD CASHIER**

# Max Retail LLC.UAE

July 2016 - Present

- Troubleshoot and escalate issues with the cash register and other equipment.
- Keeps the check out area clean and serviceable. Maintain schedule for cashiers and ensure coverage during the shifts.
- Train and oversee cashiers.
- Ensure accurate drawer reconciliation at the end of each shift.

## **CUSTOMER SALES ASSOCIATE**

Max Retail LLC, UAE

July 2012 - June 2016

- Served the customers by helping them select products.
- Drove sales through engagement of customers, suggestive selling and sharing product knowledge.
- Directed the customers by escorting them to racks and counters

#### **PATIENT ADMINISTRATOR**

EL RODA HOSPITAL, EGYPT Jan 2018 - July 2019

- To effectively and efficiently manage the patient appointment, scheduling, and registration process
- Effectively to manage the billing and cash up process
- To consistently brief the customer service to improve the quality of patient service

#### STOREKEEPER

## ALCATEL-LUCENT, EGYPT

- Maintained an automated supply inventory database.
- Updated database of materials, supplies, and equipment
- Generated related reports to verify inventory levels.
- Determined re-order activity and usage rates.

# LANGUAGE SKILLS

	ARABIC (NATIVE)	ENGLISH
SPEAKING		
WRITING		
READING		
UNDERSTANDING		