


MOHAMED ASAHARUDEEN

Accountant



 Dubai, UAE

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 azarbinuzman@gmail.com

Detail-oriented Accountant with 2+ years of effectively maintaining accurate accounting information for large-scale financial organizations. History working as part of a financial team to manage diverse financial functions, tax management, and reporting. Works closely with executive management on complex mergers and acquisitions and divestitures.



Skills

●	Communication and leadership	● ● ● ● ● ●	Upper intermediate
●	MYOB	● ● ● ● ● ●	Upper intermediate
●	Auditing skills	● ● ● ● ● ●	Upper intermediate
●	Executive Presentations	● ● ● ● ● ●	Upper intermediate
●	Peachtree	● ● ● ● ● ●	Upper intermediate
●	Account reconciliation processes	● ● ● ● ● ●	Upper intermediate
●	Tax accounting specialization	● ● ● ● ● ●	Upper intermediate
●	SAP expertise	● ● ● ● ● ●	Upper intermediate
●	MS Office Suite	● ● ● ● ● ●	Upper intermediate
●	QuickBooks expert	● ● ● ● ● ●	Upper intermediate



Work History

2022-07 - 2023-02

Accountant

Mediavision Advertisers, Kerala, India

- Improved data collection, financial analysis and financial modeling to optimize practices and retain customers.
- Initiated comprehensive account assessments to check viability, stability, and profitability of business operations.
- Monitored status of accounts receivable and payable to facilitate prompt processing.
- Answered phone calls regarding financial matters such as payments due.
- Provided clerical support to all accounting professionals in department.
- Communicated with suppliers to reconcile invoice payments.
- Reviewed general ledger entries and assessed accuracy.
- Documented business expenses and sales.
- Helped prepare month-end, quarterly and year-end closings.
- Completed financial reports, providing insight into performance, operations and cash flow.
- Processed payroll by validating work hours and attendance of employees.

2021-12 - 2022-06

ACCOUNTING AND AUDITING ASSISTANT

AHAMMED SHA & CO, Kerala, India

- Completed daily cash functions like account tracking, payroll and wage allocations, budgeting, donating, and cash, and banking reconciliations.
- Documented cash, credit, fixed assets, accrued expenses, and line of credit transactions.
- Reconciled accounts and reviewed expense data, net worth, and assets.
- Maintained up-to-date knowledge on professional accounting standards to manage financial recordkeeping.
- Researched technical tax issues to define tax effect or impact of certain tax positions.
- Modified comprehensive reporting to reflect changing financial structure.
- Used advanced software to prepare documents, reports, and presentations.
- Tracked funds, prepared deposits and reconciled accounts.
- Analyzed trends in financial data to investigate fluctuations.
- Performed strategic planning, execution and finalization of audits.

2018 - 2021

- Facilitated financial and operational audits, working with internal, and external managers to communicate recommendations or issues surrounding audits.
- Conducted financial, compliance and operational audits.
- Handled planning and budgeting for audit engagements.



Education



BACHELOR OF COMMERCE IN COMPUTER APPLICATION

University of Calicut



certification



- SAP
- Certified Accounts practitioner (IICA.US)
- Tally, Peachtree, QuickBooks, MYOB
- Microsoft Office Specialist
- GST and GCC VAT
- CAP
- Typing Certificate in English



Languages



English



Upper intermediate



Hindi



Intermediate



Malayalam



Advanced



Tamil



Intermediate