



SASI MOHAN KRISHNA GELLA

Admin & Business development Executive

EDUCATION

- ❖ **Master of Business Administration (MBA)** Andhra University, Visakhapatnam
- ❖ **Bachelor of Commerce (BCom)** Andhra University Visakhapatnam.

WORK EXPERIENCE

- ❖ **Frequency Electromechanical Contracting, (UAE)** – July 2019 to Still working as Admin & Business development Executive
- ❖ **SKI Retail Capital Limited, (INDIA)** - July 2018 to June 2019 Worked as an Area Manager
- ❖ **Muthoot Fincorp Ltd, (INDIA)** – August 2012 to June 2018 Worked as a Branch Manager
- ❖ **National Institute for Macro, small and Medium Enterprises (ni-msme) (INDIA)** - June 2009 to July 2012 Worked as a Project representative & Monitoring Officer.
- ❖ **Byrraju Foundation (NGO)(INDIA)**- June 2008 to May 2009 Worked as Rural Tourism Program Co-Ordinator

SKILLS

- ✓ Direct all operational aspects including Distribution operations, Client service, Human resources, administration and sales
- ✓ Assess local market conditions and identify current and prospective Sales opportunities
- ✓ Meet the goals and metrics
- ✓ Bringing out the branch's personnel by Providing training, development and Motivation
- ✓ Preparing bank reconciliation statement for reconciling cash & bank balances Involving active coordination with bank Authorities
- ✓ Address client and employee satisfaction issue promptly
- ✓ Knowledge of modern management Techniques and best practices
- ✓ Excellent Organization skills
- ✓ Leadership and human resource Management skills

DECLARATION

I am Confident of my ability to work in a team. I hereby declare that the information furnished above is information furnished above is true.

CAREER OBJECTIVE

I am Qualified in Marketing and Human resource, along with supervision skills, I am looking for a position that will not only allow me to use my communication skills but also my management skills, I am adept at handling personnel and can create a smooth working environment for my colleagues.

PERSONAL DETAILS

Languages Known: English, Hindi and Telugu

Father's Name: B.V Ratnam

Mother's Name: Raja Sri

Nationality: Indian

Date of Birth: 12/06/1984

Marital Status: Married

Hobbies: Reading Books, Sports & music

Present Address: Al Ain, Abu Dhabi

PASSPORT & VISA DETAILS

Passport No: T8254871

Place of Issue: Visakhapatnam,

Date of Issue: 08/07/2020

Date of Expiry: 07/07/2030

Visa Status: Frequency
Electromechanical Contracting

VALID UAE DRIVING

LICENCE: 2760788

CONTACT DETAILS

PHONE: +971547708357

mohankrishna8881@gmail.com

(SASIMOHANKRISHNA GELLA)