

AMEER B.M

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Respected Team,

I am submitting here my resume for your perusal and favorable consideration for the position of Teller/Supervisor/Delaer in your reputed organization. Looking for work in Professional workplace where I will be able to learn, thrive & grow within the establishment. To contribute in growth & profitability of the organization by providing efficient to all internal and external customer to ensure smooth and uninterrupted functioning of work by ensuring availability of right quality of services (in terms of services) at the right time at optimum cost. I have 6 years experience as an Accountant & 8 years experience in exchange field as a Teller / Branch Supervisor & finally as a Forex Dealer.

Professional Strengths

- Deal forex currencies, buy from other countries and sell in local exchanges.
- Able to work in any shift with co-workers.
- Ability to work well in a team.
- Hard worker as well as dedicated team player.
- Excellent communication skill.
- Responsible, reliable and committed worker.
- Single window operating (such as remittance, handling cash Etc.)
- Strongly committed to customer service with the ability to ensure high quality and timely expedition of customer requests, resolve any issues and win customer loyalty.
- Ensuring target achievement as prescribed by the management through effective strategies and customer handling.
- Conducting training to new employees and motivating them to achieve desired results.
- Responsible to handling all RTGS/NEFT Transactions.

- Handling customer objections, maintaining customer feedback & updating product information & offers.
- Performed as an Accountant also (prepared all the vouchers in tally and managed day to day transactions, generated bills and communicated with the customers also.

Work Experience

Company : AMAN Exchange (Al Muzzaini Group) Kuwait

Designation : Forex Dealer / Chief Cashier

Duration : From 2018

Company : Redha Al Ansari Exchange – Dubai, UAE

Designation : Branch Supervisor / Counter staff / Single window

Duration : 4 years (From 2013-2017)

Company : Shabeelah Food & Beverages Trading LLC, Al Ras, Dubai, U.A.E.

Designation : Cashier / Accountant

Duration : 3 years (From 2010-2013)

Company : ACCOUNTS CONTRACTERS, Kochi, Kerala, India

Designation : Accountant

Duration : 3 years (From 2007-2010)

Qualification

- MBA (Perusing)(Finance & Marketing) (Annamalai University)
- B.Com (Kannur University)
- Higher Secondary (Sshss Katukukke)
- SSLC (Snhs Perla)

Computer Skills

- Symex
- Softex
- D-Mexis
- Acro-Bis
- Tally
- Ms-Office
- Internet & Email

Personal Information

Nationality : Indian
Date of Birth : 15 May 1986
Gender : Male
Marital Status : Married
Language Know : English,Hindi,Malayalam,Kannada,Tamil & Arabic
Visa Status : Tourist Visa
Passport No : S 6707709

References

- Murshid : (Branch Manager : Travelex Exchange ,Abudhabi Br. (+971-553151969)
- Hashif C A : (Forex Manager Aman Exchange , Kuwait) (+965-95591973)
- Prem kumar : (H R Manager : Redha Al Ansari Exchange , Dubai) (+971-508971026)
- Denil : (Marketting Head : Aman Exchange,Kuwait) (+965-97303173)

Declaration

I here by declare that the above information are true and correct to the best of my knowledge and belief.

Date:

Place:

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