



## Ahmed Nasser Soufy

*Address*

**Dubai,**

*Dubai investment Park ( DIP)*

*Visa Status: employed visa*

*Number: +971503631017*

◆ [AhmedNasserSoufy@gmail.com](mailto:AhmedNasserSoufy@gmail.com)

[www.linkedin.com/in/ahmed-nasser-932035224](https://www.linkedin.com/in/ahmed-nasser-932035224)

---

### OBJECTIVE

- Seeking a challenging opportunity and a career path at a reputable multinational organization, where I can invest using my education, experience and personal qualifications.

### EDUCATION

- The Higher institute of cooperative and administrative study.
- **Bachelor of commerce.**
- Major: Business Administration.

### Career Highlights

#### **Funds transfer clerk ( Reda Al Ansari Exchange)**

- Assist customers on any questions pertaining to the functions of their wire transfers.
- Processed 100% of wire transfers daily for external customers.
- Distributed and prepared journals for incoming wire transfers.
- Handled wire transfers to domestic / international.
- Resolve any problem related to customer Wire Transfer

- **Support Chat Agent at Xceed (Talabat Account Dispatcher):** Answering courier's inquiries via Chat, Email, and Social Media. providing the right information. making outbound calls to the customers and vendors to learn about their needs, complaints, or other issues with products or services.
- **Sales account manager at Vodafone Egypt,** responsible on 450 customer account and help them in contracts and make new deals.
- **Customer service representative GSM Telecom Egypt,** Where I was responsible for helping customers and handling customer problems and meet their inquiry and answer they concerns to reach to customer satisfaction.

## SKILLS

- Operating Systems: Ms Windows. – Microsoft Office - CRM
- **Arabic:** Mother tongue
- **English:** Very good command in reading and written

## Personal and Characteristics Skills

- Self-motivated and persistent in acquiring needed data and information
- Interactive in teamwork
- Present key objectives, prioritizing tasks
- Motivate teams to maintain high standard and good quality of services ➤  
Good listening which is a productive tool while communicating with others ➤  
Good Communication skills.
- Can adapt easily with different cultures.

## STRENGTHS

- **Excellent** organizational skills.
- **Excellent** analytical skills. ➤ **Sharp appointments,** Always on time.

## PERSONAL INFORMATION

- *Date of birth:* 21 - Oct ( 10 ) – 1990
- *Marital Status:* Married
- *Nationality:* Egyptian
- *Military Status:* Finished