



# Awais Akram Raja

## Security officer

An energetic, hard working security officer who has proven track record of safeguarding a client's property and assets against acts of theft, fire and vandalism. Able of uphold good order on sites whilst working with in a companies procedural guidelines and also ensuring a high quality of service is consistently maintained with optimum efficiency. Currently looking for an appropriate opportunity with a reputable employer who rewards hard work and appreciates ability and loyalty.



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awaisakramr@gmail.com



Rukin Al Shafaa Pharmacy same building # 1288 room 206 Movella , Sharjha (UAE)

## PROFILE

Date of Birth : 10,Nov,1988  
Gender : Male  
Marital Status : Married  
Nationality : Pakistani

## SKILLS

Administrator and management

Information Technology

Basic karate (Vissu)

## WORK EXPERIENCE

### English Teacher

Jinnah Inn High School System Azad Kashmir (Pakistan)

Jul,2012 - Oct,2013

I have been working as a English Teacher in Jinnah Inn High School System.

### Account Department

National Bank Of Pakistan

Oct,2013 - Dec,2013

I have been working in National Bank Of Pakistan eight weeks as a learner.

### Account assistant

Laurel Home School System Azad Kashmir (Pakistan)

Apr,2017 - Jun,2020

Working as a accountant assist and perform my duties in management as well.

### Security officer

## First Choice Group Dubai

*Aug,2022 - Present*

- 1- Working as a security officer in Dubai Safari Park.(4 month).
- 2- Working as a security officer in Dubai Municipality Altawar Accommodation.(3 month).
- 3-Al Rashidiya Nadd Shamma Park Dubai still working

## MY EDUCATION

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### Diploma in Account and Management

STA(Government of punjab).

*Apr,2014 - May,2016*

### B.COM

Azad kashmir university  
(Pakistan).

*Aug,2006 - Sep,2008*

### I.COM

BISE Mirpur, Azad kashmir  
(Pakistan).

*Apr,2004 - Jun,2006*

### MATRIC(Computer science)

BISE Mirpur, Azad kashmir  
(Pakistan).

*Apr,2002 - Jul,2004*

## CERTIFICATIONS

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### IRFAN UL QURAN

Tehreek Minhaj ul Quran

*2012*

### Diploma in Hardware

Mirpur Computer and Language  
Institute

*2011*

### Diploma in Information Technology

Mirpur Computer and Language  
Institute

*2010*

### Basic Karate skills

Mangla Army's club Pakistan

*2011*

### Dubai Sira Certificate

Dubai Aman security training center

*2023*

language Cert level 1  
(Communicator B1),(listening,  
reading, writing),(speaking)

Language Cert International  
ESOL

*2021*

## ACHIEVEMENTS

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### Player of tournament

Won a player of the tournament award from the cricket club (kashmir lions).

### Best Teacher Award

I got best teacher award in 2013 from the school organization for performing my duties with hardworking and punchuality.

## LANGUAGES

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Urdu (Native language)

English (moderate user)

## INTERESTS

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Reading books

Playing sports

Traveling and searching on web