

PRATIMA GOYAL

(CA, MBA (wx), CMA)



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Enterprising finance professional with over 12 years of experience in streamlining financial operations for invigorating businesses, heightening growth, and improving systems & procedures; targeting senior level assignment as Financial Controller with an organization of repute



PROFILE SUMMARY

- ❖ Currently working as **General Accounting Manager**– with **British Petroleum Group of Companies.**; the leading team of **26 members** including 10 Direct and 16 Indirect reportees
- ❖ Steered processes improvement projects, **reengineered existing processes**, reduced tasks involved & made process lean, resulting in significant savings in man hours & overall cost
- ❖ Enhanced financial processes through initiatives geared towards lowering risk, heightening productivity & improving internal controls; extensive knowledge of **cost control systems**, standards & statutory compliances
- ❖ Qualitative experience in performing **Financial Planning & Analysis**, Budgeting, Strategy, Management Reporting, Internal / Regulatory Reporting, Accounting, Receivables & Payables, and Finalization / Consolidation of Accounts (Balance Sheet / P&L) leading to long-term improvements in Cost Saving, Profitability & Productivity
- ❖ Key People Leader: led & motivated team towards growth and success in the organization; trained members/ new joiners to **improve process efficiency**.
- ❖ Proficiency in preparing & reviewing **Financial & Management Reports** like cost & benefit analysis, productivity analysis, and cost variance analysis; created and reviewed business plans as well as the financial models

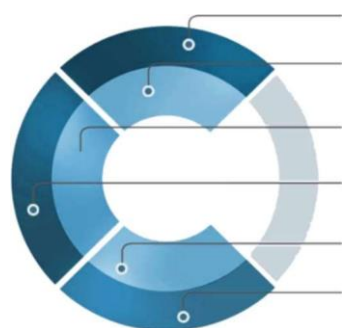


CORE COMPETENCIES

- Financial Reporting & Analysis
- US GAAP / IFRS Reporting
- External & Internal Audit Process
- SOX Compliance, Power BI, & Sales Force
- Budgeting, Forecasting & Variances
- SAP, Net Suite, Quick Books & Tally



SOFT SKILLS



Analytical
Collaborator
Communicator
Innovator
Planner
Thinker



EDUCATION

- **Chartered Accountant (CA)**
from ICAI, India
- **MBA (WX) – Leadership and Finance**
from NMIMS, Mumbai (Top 10 B-School)
- **Certified Management Accountant (CMA)**
from IMA, USA
- **Chartered Financial Analysts (CFA)**
from ICFAI, India
- **Bachelor of Commerce**
from Mumbai University



CERTIFICATIONS

- ❖ Financial Accounting from Harvard Business Publishing, USA
- ❖ Diploma in IFRS from ACCA, UK
- ❖ Masters in Financial Analysis (MFA) from ICFAI, India
- ❖ Information System Audit (DISA) from ICAI, India
- ❖ Data Analytics & Visualization Fundamentals from IMA, USA



WORK EXPERIENCE

BP Business Solutions as General Accounting Manager

Feb'21-Present

Oil & Gas Sector – British Petroleum Group of Companies - UK (Worked for ASPAC, Middle East & US region)

- ❖ **Reviewing financial results**; undertaking a year-on-year and quarterly comparison of company performance both in terms of the top line and bottom line
- ❖ Defining and **formulating annual budgets** and forecast scheduling expenditures; conducting variance analysis to determine the difference between projected figures & actual expenditure and implementing corrective actions
- ❖ Steering **general ledger activities** including journal entries, intercompany transactions, and balance sheet reconciliations
- ❖ Defining financial objectives, designing & implementing systems, **policies & procedures** to facilitate internal financial controls
- ❖ Ensure timely and accurate delivery of all period-end closing activities, Group Accounts submissions, and internal and external reporting and meet all regular or ad-hoc regulatory reporting deadlines. Provide assurance to Finance Management on the integrity of monthly, quarterly, and annual financial reports.
- ❖ Ensure timely and accurate completion of all financial transactions in full compliance with all relevant requirements, policies, and procedures.
- ❖ Ensure that the **Group reporting manual** is properly applied at the local entity level and all accounting judgments are consulted, evidenced, documented, and approved within Accounting Policy requirements and Delegations of Authority.
- ❖ Act as finance SME to the business, applying detailed understanding of how appropriate application of accounting policy can ensure best results within policy and compliance remit.
- ❖ Ensure the trial balance is accurate, timely, complete, and fully compliant with the organization's Balance Sheet Assurance Policy. Perform required balance sheet reconciliations and assure balance sheet integrity.
- ❖ Support the delivery of timely and accurate statutory accounts and tax analyses through liaison with the Statutory Tax teams and external auditors if required.
- ❖ Support control agenda and provide inputs to Due Diligence Process.
- ❖ Establish continuous monitoring of process performance and drive consistent improvement of Key Performance Indicators.
- ❖ Identify, Report, Investigate and Resolve all material process gaps in line with respective incident management policies and procedures. Own and action remediation plan for internal audit findings.
- ❖ Support stakeholders in understanding the general ledger and group reporting about the respective entity or business.
- ❖ Coach and develop members of the team, build enduring capabilities, and coordinate team activities.
- ❖ Establish a strong relationship with all stakeholders to ensure smooth operations and successful project delivery.
- ❖ Obtain a good understanding of the nature of the business supported and the economic environment to execute activities effectively.
- ❖ Drive **continuous improvement** projects and provide effective support to all transformations and other projects.
- ❖ Ensuring that internal control remains effective through compliance with internal requirements via the application of financial controls across all activities in scope of operations.



PREVIOUS EXPERIENCE

Sinaro Creativedge Pvt. Ltd as Sr. Finance & Account Manager (Manufacturing and Trading Sector)

Sep'18 -Feb'21

- ❖ **Led Finance and Accounts department** and provided guidance to a team of 8 members
- ❖ **Established & maintained an efficient record keeping / MIS System**; by reviewing and enhancing all financial procedures and inventory & cost controls.
- ❖ Strategizing and implementing accounting and financial policies/ principles and tracking systems for various functional areas while ensuring compliance with accounting standards, procedures, and policies
- ❖ Spearheading overall accounting operations pertaining to accounting transactions, formulation/finalization of various accounts and statements like trial balance, profit & loss account, balance sheet, and various reconciliation statements

- ❖ Generating various MIS reports like monthly profitability report, monthly profit & loss, balance sheet, cash flow statement, working capital statement, and cash flow projection
- ❖ Identifying and driving process improvements, including the creation of standard and ad-hoc reports, and Excel dashboards
- ❖ Preparing budgets & conducting variance analysis to determine projected vs. actual, implementing corrective actions
- ❖ Appraising the bank for sanction/renewal of Credit facility along with timely preparation and submission of proposal
- ❖ Analysing revenue and cost trends to continuously look for opportunities to improve margins
- ❖ Interfacing with the internal and external auditor as a focal point for efficient management of the Statutory, Tax, and Internal Audit as a part of Corporate Governance.

Shell India Markets Private Limited as Assistant Manager (Oil & Gas Sector – Royal Dutch Shell Group of Companies - UK

Aug'15-Aug'18

- ❖ Steered periodical collection and analysis of data for preparation of accurate monthly financial reports for group companies and Subsidiaries Companies
- ❖ Prepared Financial Statements in accordance with USGAAP
- ❖ Collected and analysed data to create quantitative & meaningful reports to support different Business Units
- ❖ Analysed the business operations and assessed the Tax Compliance
- ❖ Updated the team members with a relevant amendment in the provisions of Statutory Acts
- ❖ Reviewed Tax Computations, ensured timely payments & returns filing of indirect Taxes including Excise, Service Tax, and State VAT Acts in compliance with Statutory Acts
- ❖ Tracked the policy decision taken by the government and their impact on the business
- ❖ Successfully performed GST implementation at Shell India Markets Private Limited by coordinating with businesses to understand the transactions, prepared the transaction matrix with GST applicability and supported SAP Team in generating Tax report

Bharat Udyog Ltd as Manager- Accounts & Taxation (Construction & Real estate Sector)

Jan'10-Jul'15

- ❖ Conducted variance analysis to determine variation between projected & actual results to be presented to Board for implementing corrective actions on a global level
- ❖ Liaise with internal teams for information and act as a point of contact for accounting, business, and other finance teams
- ❖ Prepared management reports with analysis and implemented processes and control for smoother reporting
- ❖ Implementation of basic accounting systems such as Invoice processing, preparation of vouchers, bookkeeping entries, reconciliations etc.
- ❖ Ledger Scrutiny of all ledgers before Statutory audit to ensure all transactions have been accounted for as required and preparation of Financial Statements.
- ❖ Managed various notices under Direct and Indirect Taxes like Scrutiny Assessments, Show Cause Notices and Cross Verification notices
- ❖ Coordinated and managed VAT, Service Tax audits, including audit preparation, responded to document requests and Litigation support

ACHIEVEMENT

- ❖ Recipient of the Gold Award from the Vice President for supporting other colleagues to manage their tasks by sharing their workload and showcasing One Team efforts.
- ❖ Recipient of the Bronze Award from Reporting Manager for achieving timelines of transition of the assigned project in spite of having obstacles and showing great maturity and resilience.
- ❖ Recipient of the Special Recognition Award due to early completion of the complex long pending assignment.
- ❖ Participated in the GST Implementation project to coordinate with business and preparation of business case metrics.
- ❖ Implemented the process for Custom Duty refund which resulted into reduction of cost of the product and thereby set up the Competitive Price of the product