



Muhammad Junaid Jabbar

Freelancer and Computer Expert

To seek entry-level management position in a well-reputed organization where I can apply and update my knowledge and which give me the opportunity to groom my abilities.



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Al Ain, Dubai

SKILLS

Possess strong leadership qualities. Having decision making power. Excellent communication and inter personal skills.

EDUCATION

MCS

ISAMIA UNIVERSITY BAHAWAL PUR, PUNJAB PAKISTAN

Expertise

- 1. MICROSOFT WORD, EXCEL, POWER POINT, INTERNET BROWSING, INPAGE.
- 2. Expert in C, C++ , Web Programming , Php, .NET, C#, Java, Java Advance, DLD, Business Communication, DBMS.
- 3. Networking, N- Computing
- 4. Special grip on Software and Be able to operate the PC as Per Procedure

WORK EXPERIENCE

IT Manager

PEEF (The Punjab Educational Endowment Fund)

2017 to 2021

Job Task

Responsible to manage and keep the more than 80 computers and more than 100 IT equipment in running conditions all the time to support the Management to access its data all the time.

Designed and implemented the networking of computer systems to access the information centrally in the organization.

WEB Development (Freelancer)

2015 to 2023

Freelancer in web development using the platform of UPWORK Well versed in Foot Shop, Illustrator for Vector in Design and INPAGE and using these skills designed more than 500 websites.

Computer Teacher

Teaching in Different Schools of High and Higher Standard

Full Professional Proficiency

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Urdu

ORGANIZATI ONS

guru.com

Freelancing on
fiverr.com, Upwork,
freelancer .com,

INTERESTS

1. Reading Books

2. Internet Browsing

3. Playing Field Cricket

4. Spending Mostly
Time on Online Working

CERTIFICATES

MSC and Six Month Office Management Course (OMC)

PERSONAL PROJECTS

LinkedIn Recruiting, Online Tutor for Guidance for AIOU, Islamabad Pakistan

ACHIEVEMENTS

A lot of projects completed on different online platforms.