

Curriculum Vitae

PERSONAL INFORMATION:

Name: **Salma**

Father Name: Shuja Uddin

Date of Birth: 18 April, 1988

Nationality: Pakistani

Visa Status: Father's Sponsored visa (Canceled)

Passport No: BL5183472 Expiry 05 August 2024

Contact No: **+971 58 1526009**

Email: salwaplum0@gmail.com

Married Status: UN Married

Experience in Dubai: **11 Years' Experience In Dubai**



EDUCATIONAL QUALIFICATION:

<i>Qualification</i>	<i>Board / University</i>	<i>Years Of passing</i>
Intermediate	Secondary Education Lahore, Pakistan	2006
Bachelor Of Arts	University Of Punjab Lahore, Pakistan	2008

COMPUTER SKILLS:

- Well trained and experienced in computer operating.
- Good typing speed.
- MS Office, Outlook and Internet surfing.

EXPERIENCE:

- As **Elementary School Teacher KG-1** at Al Farooq Pakistani Islamic School Dubai (MAY 2011 - September 2013)
- As **Assistant Teacher KG-1 & KG-2** at Crescent English High School Dubai (1st October 2013 – November 2014)
- As **Customer Service & H.R assistant** at Al Zarooni Exchange Dubai (December 2014 - October 2016)
- As **Customer Support Assistant** at Atlantis Exchange Dubai (November 2016 - March 2020)
- Currently working as **Customer Relations Assistance** at Alpine Project Management Services LLC Dubai since February 2021.

Languages: English , Urdu / Hindi , Punjabi and Basic Arabic.