



# ABHISHEK JAYA KOTIAN

## AML Compliance Analyst

Result-driven compliance analyst with 2 years of experience in AML rules and regulations, guidelines, KYC, CDD, and EDD. Proficient in preparing required reports such as Suspicious Transactions and Activity Reports STRs/ SARs. Monitor transactions and trends for related industrial practices regarding AML. Looking forward to use my knowledge and expertise to make a significant contribution to the banking and financial service industry.

✉ abhishekkotian554@gmail.com

📍 Dubai, United Arab Emirates

🌐 [linkedin.com/in/abhishek-kotian-cami-mba-0a90a8172](https://www.linkedin.com/in/abhishek-kotian-cami-mba-0a90a8172)

📞 +971 503192818/ +91 9920765226

📅 25 September, 1996

## EDUCATION

### Master of Business Administration (MBA) Mangalore Institute of Technology and Engineering (VTU University)

10/2018 - 08/2020

Karnataka, India

#### Courses

- Finance and Marketing

## SKILLS

MS Office proficient

Highly Accurate

Due Diligence

Risk assesment

Fraud Detection

Database Management

Effective Communicator

## WORK EXPERIENCE

### Assistant Manager (AML Compliance) HDFC Bank

06/2021 - 04/2023

Mumbai, India

HDFC Bank is known as India's largest private sector bank

#### Achievements/Tasks

- Transaction monitoring of alerts generated by the AML case management system and exception-based reports
- Conducting Enhanced due diligence (including media search and name screening) for cases found to be suspicious as per initial review which possessed excessive risk, fraud, and misrepresentation in transactions
- Liaised with branches, operations, and product teams for clarifications on the alerts and customer activities that implicated money laundering and terrorist financing, consequently collecting, reviewing, and verifying supporting information and documents
- Creation of new manual AML alerts through manual detection scenarios and maintaining activity tracker in MS Excel every month
- Identified two Priority 1 (P1) critical cases related to terrorist financing and layering of funds
- Drafting numerous detailed Suspicious Activity reports (SARs) and Ground of suspicion (GOS) for filing STR describing comprehensive account activity and KYC details
- Regularly contact and escalate the compliance advisory team and communicate with team members to achieve maximum results
- Managed my time and cases based on their priority each week
- Imparted training to new team members on different processes, software, and products

## ACHIEVEMENTS

### Budding Star Award, HDFC Bank

Received Budding Star award in the initial stage of Joining the Bank for Outstanding performance in the year 2021

## CERTIFICATES

Currently Studying for ACAMS

Certified Anti Money Laundering Investigator (CAMI)  
(07/2022)

Issued by PonSun AML academy

Certified in AML/KYC Examination (IIBF) (01/2022)

Issued by Indian Institute of Banking and Finance

## LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Marathi

Full Professional Proficiency

Tulu

Native or Bilingual Proficiency

## Personal Information

Nationality:

Indian

Address:

Al Satwa, Dubai

Visa Status:

Visit Visa (Valid Until 27th June 2023)

Contact:

+971 503192818/ +91 9920765226

Email :

abhishekkotian554@gmail.com