



ANOOP KUMAR
+971 56 1136 876

PERSONAL DETAILS

Nationality : Indian
Status : Married
Visa Status : Spouse Visa
Date of Birth : 22/03/1968
Visa Expires : April 10, 2023
Email# anoop.madhavan0368@gmail.com

SKILLS

- Interpersonal
- Effective Communication
- Cordial-relationship
- Employee Supervision
- Inventory Inspection
- Warehouse Supervision

EDUCATIONAL HISTORY

Bachelor Degree in Science
Statistics main Subject
Mumbai University, India

Diploma in Computer Science
Datapro Institute, Mumbai,
India

LANGUAGES KNOWN

- English, Hindi, Marathi
- Malayalam

COMPUTER PROFICIENCY

- MS [Office] – Word, Excel
- Outlook Express

SUMMARY

Over 10 years of leadership and experience in Intelligence, Operations, 3PL & Logistics (Distribution). Self-motivated, offering excellent skills, entrepreneurial mind set and thirst for new knowledge.

WORK EXPERIENCE

LOGISTICS OFFICER

Company : Thunder Plus Intl. (Manufacturer)
Period : Dec 2018 – Feb 2021
Location : Mumbai, India

Summary -Job Responsibilities

Implementing Logistics plans, Managing Logistics operations, Tracking Shipment, Implementing company policies and overseeing junior logistics staffs.

WAREHOUSE SUPERVISOR

Company : Wilhelmsen Ships Services (3PL)
Period : Jan 2015 – May 2018
Location : Jebel Ali, UAE

Summary -Job Responsibilities

Complete in-charge for warehouse facility. QHSSE is fully complied. Lead a team of warehouse workers to receive and record new stock as it comes in and moves stock onto trucks or shelves as needed.

BILLING COORDINATOR

Company : Kuehne+Nagel (Freight Forwarding)
Period : Jan 2012 – Nov 2014
Location : DWC, UAE

Summary -Job Responsibilities

Process KNIEs, incoming e-bills & follow-up with origin office. Print File Covers. Invoicing & Dispatching Invoice.

LOGISTICS COORDINATOR

Company : Fortune Intl Trdg.Co.LLC (Distributor)
Period : Jul 2004 – Dec 2011
Location : Sharjah, UAE

Summary -Job Responsibilities

Coordination with customers on payments, warehouse on stock position of items. Container arrivals, offloading details & delivery of material to the customer.

SALES COORDINATOR

Company : Bassam Trading Est. (Trading)
Period : Sep 1999 – May 2004
Location : Riyadh, KSA

Summary -Job Responsibilities

Handling enquiries, quotations, verification of sales order confirmation. Coordination with various departments and clients.