

MUHAMMAD USMAN

(CASHIER)



Contact

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Languages

English – A2  
Urdu – A1  
Hindi – A2

Certifications

Cashier at Dawn Bread

Summary

Motivated professional with 3 years’ experience as a cashier in FMCG company, possessing strong commitment to quality customer services coupled with superb communication skills. Builds customer relations & loyalty by expertly resolving problems and quickly processing transactions.

Skill Highlights

- Excellent communication
- Cash Handling experience of more than 2 years.
- Able to work under pressure.
- Technical expert in computer applications
- Conflict resolution
- Punctuality, Commitment, Accountability, Good team worker
- Proficient in MS Office applications.
- Customer—oriented and with good interpersonal skills
- Flexible to work anywhere
- Excellent typing skills
- Ability to work under pressure

Work Experience

Cashier - 7/2019 to 01/2022  
Dawn Bread Pvt Ltd, Bahawalpur

- Accurately processed daily cash deposits and maintained records of all transactions, ensuring compliance with established procedures and regulations.
- Successfully managed large volumes of cash, maintaining a high level of accuracy and attention to detail.
- Consistently provide exceptional customer service by resolving issues and handling issues efficiently.
- To balance cash drawers, achieving zero shortages or overages..
- Processed customer transactions , safe deposit boxes and cheque depositing to banks.
- Maintained a clean and organized work area, including cash counting and balancing cash drawers and preparing deposits for bank pickup.
- Daily receipts of Rs. 40 million.
- Assisting other co-workers and guide them according to SOP's.
- Demonstrating the strong commitment to maintaining the security of all cash transactions, following established protocols for handling and storing cash.

Education

Bachelor of Management Science: **Business Administration**  
2015-2019  
Islamia University, Bahawalpur