



**Ahmed Mohamed
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samed**

Contact

Birth date :
02/03/1998

Military service :
Exemption

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Languages

Arabic – Native language
English – Intermediate (B1)

Education

Bachelor degree of faculty of
commerce , English section
(2016:2021) .

Certifications

- Course (PFA) .

Objective

Accountant , graduated from Faculty of commerce , English section ,
Mansura University .

Skill Highlights

- Work under stress
- Strong decision maker
- Complex problem solver
- Admiring challenges
- Innovative
- Self learning and team work

Experience

JUNE 2022 : DEC 2022

ACCOUNTANT , ANSAG FOR TEXTILE INDUSTRIES

- Responsible for attendance , absence , the preparing employee advances .
- Preparation of inventory , attendance , absence paper .
- Preparing daily entries (Revenue , Expenses and assests) .
- Maintain customer ledgers , orders and items .

AUG 2021 : MAY 2022

receiving accountant, SIVAHOTEL, HURGHADA

- Maintaining the billing system
- Generating invoices and account statements
- Performing account reconciliations
- Maintaining accounts receivable files and records
- Producing monthly financial and management reports
- Investigating and resolving any irregularities or enquiries
- Assisting in general financial management and analysis

DEC 2019 : JUNE 2021

sales associate, TOWN TEAM

- Interacts with customers, offering assistance and responding to queries about products and purchases
- Provides recommendations according to customer needs or preferences
- Locates merchandise for customers and places orders, where necessary
- Introduces promotions and new products to customers
- Operates cash register and handles cash payments and credit card processing
- Handles refunds, exchanges and returns
- Documents sales by updating customer records
- Stays up to date with sales trends for better service and achievement of sales