

# BAHAWAL HAQ

## Personal Details

bahawalhaq102@gmail.com



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bahawalhaq



Dubai, al Quz 4 Near Grand City Mall



15/Feb/1996



Male



Pakistan

### SKILLS

Excel 9/10

Computer Skills 8/10

Communication Skills

Customer Service

Creative & Flexibility
10/10

### LANGUAGES

English
Urdu
Punjabi

Hindi

### ABOUT ME

I am self made person I was started my 1st job when I was in 9th class I have the experience of different field of business and event management and also have been work in restaurant. I always work for learning and self development and also for the good well of the company.

## Personal Information

Father's Name: Khadim Hussain CNIC# 31205 -9750429 -5

Date of Birth: 15 -02 -1996

Religion: Islam
Gender: Male
Marital Status: Single

Domicile: Bahawalpur (Punjab)

Nationality: Pakistani
Passport no: AG3194291

### **EXPERIENCE**

### 6 Months experience with Al Razouki international exchange as Cashier in Abu Dhabi Branch

Remittance officer Cash handling

FX buying and selling

Files management

Slip bundles handling

Instant cash Transfast western union Ria link

Marketing member of Pakistan corridor Trans guard funding , ATM machine Cash handling , Customer care , phone call operations.

### **Business Development Executive**

3months training as development executive in ultimate outsourcing

9 experience as business development executive

Team leader

Trainer of new employs

Currently Working as Business Development Executive with The Team Member Of 3Assistants and Our Team Gives 10 New Client In 1st Month And Our Team Won The Prize Of 200\$ As A Reward

### **EDUCATION**

#### **BS** Economics

From I.U.B Bahawalpur 2018 - 2022

#### Intermediate

From B.I.S.E Bahawalpur 2016 - 2018

#### Matriculations

From B.I.S.E Bahawalpur 2014 - 2016

### Computer Diploma

V.T.I Yazman 2013 - 2014

## Extra Skills

Patience

Self-Motivated

Attentiveness

Knowledge of the product

Time management skills

Willingness to learn more

Clear Communication skills

Strong decision-making skills

### Accountant in cotton factory

1 year experience as an accountant al sadiq cotton factory yazman Pakistan general purchasing Employs salary Field supervision

### KEY SKILLS

Teamwork Clerical duties

Self-Motivated Customer service
Time management Leadership Quality
Content moderation Creative & flexibility
Accuracy & discretion Creative and Versatile
Professional in appearance Proficient at computer skills

# Computer Skills

Power Point

Photoshop Basic

Word

Excel

E-mailing

Internet browsing

Social media marketing

**Business Promotion** 

Lead Generation

### Declaration:

I hereby declare that the details and information given above are complete and true to the best of my knowledge.

Date:

Signature : BAHAWAL HAQ