

SAEED HUMAID SAEED ALSHAMSI

OBJECTIVE

Ambitious and hard-working person, looking for a challenging position in a reputable organization where I can demonstrate my outstanding personal skills to help achieve the goals and plans of the organization while ensuring my professional self-development.

CONTACT INFO



Phone

+971553366595



Email

s3donoo77@gmail.com



Address

Al Ain, UAE

ABOUT ME

Date of birth: 24/05/2003

Nationality: Emirati

Driving license: Valid

CERTIFICATES

EmSAT English

Score: 1550

LANGUAGES

- Arabic
- English

WORK EXPERIENCE

Data Entry Operator

National service

2021 - 2023

- Gather and prepare documents, materials, and information for data entry.
- Review all documents and information for accuracy and inform the supervisor of any errors or inconsistencies.
- Enter data using a computer in large quantities

EDUCATION

Bachelor of Science in Information Security

United Arab Emirates University (UAEU)

2023 - Current

High School

Ali Bin Abi Taleb School

2021

VOLUNTEERING

Volunteers.ae

2021

YESToWork Volunteering Program

2019

SKILLS

- Work Ethics
- Fast learning
- Communication skills
- Problem-solving skills
- Technical Competency & Keep up with technology
- Organization and management skills