

MUHAMMAD SALMAN



CONTACT

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SKILLS

Reporting	●●●●●
Guest Service	●●●●●
Schedule Preparation	●●●●●
Communication & Presentation	●●●●●
Analyze	●●●●●
MS Office	●●●●●
Writing	●●●●●
Files Management	●●●●●
Team Work	●●●●●

LANGUAGES

Urdu	●●●●●
Punjabi	●●●●●
English	●●●●●

PROFESSIONAL SUMMARY

Provide laboratory support in an educational institution as Laboratory Attendant.
Provide laboratories support in an educational institution as Laboratory Assistant.
Provide administrative support in an educational institution as Administrative Assistant.
Provide exams support in an educational institution as Invigilator.

WORK EXPERIENCE

26th February, 2019 - 1st October, 2021
Laboratory Attendant (Chemistry)
Army Public School & College (APS&C) - FWO, Cobbe Lines,
Rawalpindi, Pakistan

25th March, 2013 - 31st March, 2018
Laboratory Assistant (Physics, Chemistry, Biology & Computer Science)
Base College, Wah Cantt, Pakistan

23rd May, 2016 - 31st March, 2018
Administrative Assistant
Base College, Wah Cantt, Pakistan

6th March, 2017 - 31st March, 2018
Invigilator
Base College, Wah Cantt, Pakistan

EDUCATION

2010 - 2012
M.A. (Master of Arts), History
University of the Punjab, Lahore, Pakistan

2007 - 2009
B.A. (Bachelor of Arts), Sociology
University of the Punjab, Lahore, Pakistan

2004 - 2006
F.Sc. (Pre-Engineering), Physics, Chemistry & Maths
Govt. Degree College, Taxila, Pakistan

2001 - 2003
Matriculation (Science), Physics, Chemistry, Biology & Maths
University of the Punjab, Lahore, Pakistan

CERTIFICATIONS

1st November, 2018 - 1st February, 2019
Data Entry Operator
Digitec Computer Training Centre, Wah Cantt, Pakistan

25th April, 2016 - 25th July, 2016
Air Conditioner & Refrigeration
Scope Learning Academy, Wah Cantt, Pakistan

REFERENCES

References available on the request