

Devi Raj Kumar

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Personal Details:

Nationality: India

Date of Birth: 18-Jul-1995

Marital Status: Single

PROFESSIONAL SUMMARY

I began my career performing customer care services and clerical duties in various companies in India – as Cashier & Computer operator. I am now a part of Emirates Flight Catering Group's workers, as a General Assistant in Dubai Airport Terminal 3.

KEY SKILLS

- Knowledgeable in Computer application – MS Word and MS Excel
- Good in customer service
- Good Communication skills

OBJECTIVE

I want to be a part of an international, dynamic, organization and would like to take this opportunity to advance my professional career here my skills would help achieve the tasks required for the role.

WORK HISTORY

CCE

01- April-2013 to 30-sep-2013

Parkash Barkey India

I worked as data Operator & Customer Care under working daily reporting.

COMPUTER OPERATOR

16-01-June-2016 31-January-2017

Wadhera Overseas Private Limited, India

As Data Entry operator, File Maintenance, Letter Typing, Handling calls and customer queries & Maintained office stationery stocks.

General Assistant

18-july-2022 up to present

Emirates First and Business Class Lounge, Dubai Airport Terminal 3

I am working as a general assistant for the Emirates Catering team. Some of my Duties Including House Keeping in Emirates First Class Lounge.

ACADEMIC & QUALIFICATIONS WITH DATES

B.com (Bachelor of Commerce)

2016

Guru Nanak Dev University India

Higher Secondary School Certificate

2013

Punjab School Education Board India

Secondary School Certificate (Matric)

2011

Punjab School Education Board India