

Akbar sidheeque

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Summary

Motivated accountant cum cashier with a record of success in providing exceptional service and sales support in retail environments. Offering establishment numerical and communication abilities. Strong team player committed to assisting colleagues and management with all activities necessary for company success.

Experience

cashier cum accountant, (04/2017 To 05/2019)

golden farms-(Souq al Jubail ,Sharjah, UAE)

- Maintained high productivity by efficiently processing cash, credit and debit payments.
- Assessed customer needs through clear communication, anticipating and responding appropriately to queries.
- Maximised customer satisfaction by assisting with purchase selections and locating items
- Smoothly processed incoming orders, handling unlimited transactions per day with exceptional accuracy.
- Worked overtime shifts to maintain optimal workflow during busy periods or times of unexpected high volume.
- Trained new team members in cash register operation, stock procedures and customer service.
- Handled high-volume credit and cash transactions.
- Completed opening and closing procedures, verifying proper cash-on-hand amounts and allocating resources.
- Calculated and provided accurate change to customers after transactions.
- Processed payments by cash, cheque, or card to complete transactions.
- Completed daily records updates to track sales and accurate payment totals.
- Issued receipts and required documentation.
- Prepared daily cash deposits to move funds to financial institution

Skills

- Credit and cash transactions
- Customer assistance
- Store merchandise handling
- Loss prevention
- MS excel, MS word ,MS outlook.
- Internet ,social media skills.
- Account management
- Problem solving
- Multilingual

Education

- **2022 Mangalore University** - Mangalore, India **Bachelor of Business Administration** Business
- **2022 Mangalore University** - Mangalore, India **Advanced UG diploma** Logistics and supply chain operations
- **2021 Mangalore University** – Mangalore , India **Diploma** Logistics and supply chain
- **2020 Mangalore University** – Mangalore , India **certification** Logistics and supply chain

Languages

- Malayalam - First language
- English - Advanced
- Hindi - Advanced
- Arabic - Intermediate

Declaration

I solemnly declare that information mentioned here is true and correct to the best of my beliefs.

Date:

Akbar sidheeque.

Place:
