



# K. SHEHAN RODRIGO

Dip in Credit Mgmt (SLICM)

A Skilled financial professional with a track record of over 9 years in diversified industries which combined the experience of leading companies in Sri Lanka. Proficient in Credit Management & Finance functions. Highly organized, positive and dependable person with outstanding public relation, problem solver, quick learner with sound communication skills, extremely committed and dedicated person with honesty and trustworthiness. Ability to successfully complete tasks in a fast-paced environment with conflicting deadlines and a dedication to achieving goals.

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Shehan Rodrigo

11th March, 1990

Sri Lankan

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Business Bay, U.A.E.

N8736642

## CAREER EXPERTISE

► **Richard Pieris Finance Limited, Colombo, Sri Lanka**  
**Officer - Credit Analysis**  
2018 - 2023

### Key Highlights;

- Evaluating & reviewing the credit worthiness of the customer's credit proposals and recommended for approval as per the company credit policy & guidelines.
- Assessing client's financial status, calculate the financial ratios, operation & Risk analysis.
- Achieved allocated Fixed deposit target & maintain documentation of deposits mandates & identification documents.
- Handling all issues related to Credit & operation functions with Branch Network.
- Tracking Marketing performance ,NPL and preparing necessary reports and providing information to the management.
- Contact clients to gather financial data verification and documentation.
- Occupying the client visit whenever necessary.
- Carry out branch Audit.
- Assist in the development of a new lending platform and assist in the establishing and updating all lending policies & guidelines.
- Coordination with customers, branches & Managers when necessary.
- Supervising the cashier and follow-up on Cash banking, Depositing and cash counting.
- Documentation and Handling security documents.

## CAREER SNAPSHOT

Richard Pieris Finance Limited,  
Colombo, Sri Lanka  
Officer - Credit Analysis | 2018 - 2023

Sarvodaya Development Finance,  
Colombo, Sri Lanka.  
Junior Executive | 2015 - 2018

Sri Ramco Roofings Lanka (Pvt)  
Ltd, Sri Lanka.  
Accounts Assistant | 2014 - 2015

## CORE SKILLS

Credit Management

Financial Analysis

Fast Learner

Time Management

Client Management

Customer satisfaction

Critical & creative thinking

Team member

► **Sarvodaya Development Finance, Colombo, Sri Lanka**

**Junior Executive**

2015 - 2018

**Key Highlights;**

- Checking the Loan files and Check the accuracy of security documents.
- Recommend for the loan disburse to the finance.
- Dealing with all matters connected to bank supervision department of CBSL.
- Finalization and submission of compliance report to the Board of Directors.
- Liaising with the FIU on reporting and other matters concerning AML and FIU regulations.
- Occupying the client visit and carry out compliance branch Audit.

► **Sri Ramco Roofings Lanka (Pvt) Ltd, Sri Lanka.**

**Accounts Assistant**

2014 - 2015

**Key Highlights;**

- Handling Main cash , Pretty cash & cash register.
- Preparing & Processing Sales invoice.
- Bank reconciliations.
- Processing office expences & payments.
- Maintain client data base & following up clients request and queries.



## PROFESSIONAL QUALIFICATIONS

- Diploma in Credit Management in Sri Lanka Institute of Credit Management (SLICM).
- Certificate in Regulatory Framework Relating to Non - Bank Financial Institution Programme, Conducted by Central Bank of Sri Lanka (CBSL).
- Certificate in Sales Starter Kit for the Financial Sector Conducted by Sri Lanka Institute of Marketing Management (SLIM).
- Certificate of IT (Ms Office).



## SECONDARY EDUCATION

► **Sri Chandrasekara College**

G.C.E (Ordinary Level) - 2006

G.C.E (Advanced Level) - 2009



## IT SKILLS

- Microsoft Office
- ERP System
- Scienler
- MYOB



## LANGUAGE SKILLS

- English
- Sinhala



## COMPETENCIES

- Competent in MS Office & WPS Office packages.
- Well organized and have the ability to multitask Tech-savvy.
- Managerial level reporting.
- Comprehensive Experience in Finance and Insurance Industries.
- Dedicated to work long hours when required.
- High commitment towards work/ self -motivation.
- Excellent Interpersonal skill.
- Flexible and adaptable to positive changes and progress.



## REFERENCES

- Available upon request