



CV

EBRAHIM ABDELAZIZ

AHMED ABDO

OBJECTIVE

To invest my experiences in the field of law using my educational study, professional experience that I owned from my career which can effectively utilize me, and to join a progressive organization that has the need for enthusiastic, hard working person and offers opportunities to apply my analytical skills and commitment to perform quality work so I am looking forward to join a respectable company , that possesses a good image in its field and an active member in its team

PROFILE

- Date of Birth : 12/11 /1994
- . Age : 29
- . Military status : Final exemption
- . Marital status : single

Contact

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Address : AJMAN

RASHIDA 1

AL NASEEM ST

AT GHANEM

BUILDING 90A

Email :

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Languages :

Arabic

English : excellent

ADDITIONAL COURSE :

MS OFFICE

EDUCATION

**BACHELOR DEGREE IN (LAW) ENGLISH DEPARTMENT
FROM (TANTA UNIVERSITY)**

GRADUATION YEAR (2016) WITH DEGREE (GOOD)

**. DIPLOMA IN (PUBLIC LAW) FROM (SHEBIN EL KOM
MENOFIA UNIVERSITY) WITH DEGREE (GOOD+)**

WORK EXPERIENCE

. training as lawyer trainer at lawyer office to practice
and learning

DUTIES AND RESPONSIBILITIES :

- . Attending to hear the court sessions
- Organizing case papers after the completion of court
work

- The ability to deal with cases after training for a year in the courts

THE INTERNATIONAL MEDICAL CENTER HOSPITAL :

. Work as (a secretary in administration and medical laboratories at the hospital / Receptionist)

DUTIES AND RESPONSIBILITIES :

Responsible for delivering medical analyzes to patients at the hospital

Responsible for organizing appointments for doctors in the hospital

Responsible for organizing files and documents in administration

Responsible for receiving patients, working to determine their needs, clarifying information, researching each problem, and providing solutions and/or alternatives.

CUSTOMER SERVICE IN TELECOMMUNICATIONS COMPANIES:

Worked as call center agent in communication field like Vodafone and Etisalat

DUTIES AND RESPONSIBILITIES :

Handle many inbound and outbound calls to customers and clients.

Identify the needs of customers, resolve issues and provide solutions.

Upsell other products wherever possible.

Ensure follow the customer service script provided by the company for uniformity.



- Highly motivated and hard worker person with willingness and enthusiastic attitude
- Work in teams and being a good team player, with the ability to lead a team
- Good communication, interpersonal and solid managerial level skills
- I have excellent problem solving and analytical skills ; efficient management and can scope in a multi cultural environment and also very open minded

and able to work In complex projects and
follows implement instructions
efficiently



