

Khalid Ali

Title: Accounts & Finance Officer
Address: Khalifa City A, Abu Dhabi
Nationality: Pakistani
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Personal Assessment

Results-oriented Finance Officer bringing 4 years of experience in Accounts and Finance. Strong history of achieving financial business goals with effective controls and planning. Familiar with managing Finance operations. Successfully optimizes frameworks and Excellent reporting, record keeping and relationship-building abilities.

Carrier history/Experience

*1 Year experience at ChenOne Stores Limited as a Account Officer(2019-20)
3 Year experience at M.K SONS (PVT) LTD as a Finance Officer (2020-2023)*

Software's :

Good command of MS Word, Good command of MS excel & also Good grip of Sage300 & SAP.



Organization/ Job Description:

M.K SONS (PVT) LTD:

- *Cheque printing for payments to vendors by using SAP.*
- *Prepare RTGS request form for fund transfer.*
- *Prepare bank voucher's of IBFT and FT SAP*
- *Posting Voucher of Foreign Bank Charges In SAP*
- *Posting of Export Development Surcharges In SAP*
- *Posting of Bank Receipt Voucher Loan FAPC Pre Shipment In SAP*
- *Posting Of Direct Bank Charges In SAP*
- *Preparation of Cash Flow Statement In SAP*
- *Posting of Import Payments In SAP (Sight, Advance, Contract, Usance Payments)*
- *Posting of LC Opening In SAP*
- *Posting of LC Advising In SAP*
- *Posting of Margin Held Deduct By Bank In SAP (Bank Guarantee Endorsement)*

- *Posting of Margin Reversed From Bank In SAP (Bank Guarantee Endorsement)*
- *Clearing of Bank Guarantee Endorsement In SAP*
- *Posting of Stamp Charges Deduct by Bank In SAP*
- *Preparation of Other Journal Vouchers.... In SAP*
- *Other Duties assigned to me by my senior 's.*

ChenOne Stores Limited:

- *Record all entries associated with HBL visa master (online transfer) UBL Visa Master (Online Transfer) into sage300 (accounting software).*
- *Issue instrument numbers to branches accountant for venders payment.*
- *Reconciliation of ledger accounts.*
- *Posting of entries into ledgers in Sage300.*
- *Manage cash receivable matters.*

Educational Qualifications

Year	Certificate / Degrees	Subjects	Institution name
2023	CMA (Continued)	Accounts & Finance	ICMAP(Faisalabad) Pakistan
2019	BBA(Banking & Finance)	Banking & Finance	Govt College University Faisalabad, Pakistan
2015	I.com	Commerce	Icon College of Commerce Jaranwala, Pakistan
2013	Metric	Science	AL Raza Higher Secondary School Jaranwala, Pakistan

Interests

- ***Book Reading.***
- ***Web browsing & internet.***

References

- ***JAVED IQBAL (Investor & Owner of a Construction Company Naseem Al Sabah in Abu Dhabi)***
- ***Contact # 055-2180902***