

**ANANTHU THANKACHAN**  
TELLER/CUTOMER SERVICE REPRESENTATIVE

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Location : Sharjah, UAE  
Visa Status : Dependent Visa ( Expiry date : 04.09.2024)



## PROFESSIONAL SUMMARY

Motivated banking professional possessing a strong commitment to quality customer service coupled with superb communication skills. Builds customer loyalty by effectively resolving problems and quickly processing transactions.

## CORE COMPETENCIES

- ❖ Cash handling expertise.
- ❖ Maintain a well-developed, current, working knowledge of complete line of products and service offered.
- ❖ Excellent communication skills.
- ❖ Foreign currency transactions.
- ❖ Processed daily customer transactions, including deposits, withdrawals, money transfers and cross-selling products.
- ❖ Customer service skills.
- ❖ Expert with Microsoft word and excel.
- ❖ Utilized banking knowledge to recognize customer needs and suggested appropriate services.
- ❖ Assisted supervisors in daily branch operations.

## WORK EXPERIENCE

**TELLER/CASHIER**  
**AL FARDAN EXCHANGE LLC.**  
**2021-2022 / DUBAI, UAE**

- ❖ Handling speed and error-free online transactions for various countries ( Western union, Bank transfers, Remittance, Local bank deposits, Online transfers etc.).
- ❖ Dealing foreign currency exchanges.
- ❖ Cross-selling bank products and services.

- ❖ Balancing drawer cash balances.
- ❖ Handling customer service and grievance handling take over the promotional activities of company in branch.

## EDUCATIONAL QUALIFICATION

Bachelor of Engineering in Civil.

Institute : **Karpagam Academy of Higher Education Coimbatore.**

University : **Karpagam University, Tamilnadu, INDIA.**

Degree certificate attested in UAE.

## PERSONAL DETAILS

NATIONALITY	: Indian
DATE OF BIRTH	: 11th November, 1991.
LANGUAGESKNOWN	: English, Hindi, Tamil and Malayalam.
ADDRESS	: Building No.270, Flat No.110, Muwalliah, Sharjah, UAE

References available on request.

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