

Accountant , finance And Economics

CONTACT

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🏠 🛛 Abu Dhabi, UAE

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PROFILE

Devoted accountant with excellent attention to detail, strong technology skills and experience with managing accounts ,Comfortable working in fast-paced

Proficiency in Excel, outlook & power point

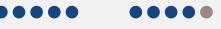
EDUCATION

I.B.F 2017-2022 Bachelor in Islamic banking & finance (GPA:Good)-University Of Jordan

LANGUAGES

Arabic

English



Planning to take the IELTS exam to demonstrate commitment to improving language skills

WORK EXPERIENCE

Customer service officer Islamic internation I Arab bank June 2021- november 2021

Strong dedication to helping customers resolve issues and cultivating a positive image of the company.

Resolve customer complaints and ensure calls are handled in a professional and prompt manner.brand with different sizes

Helped bank account holders resolve common issues related to debit cards, credit, loans, and savings account.

Customer service officer

December 2021- june 2022 Safwa Islamic bank

Responsible for taking all incoming phone calls and transferring them to the right person.

Responsible for handling customer complaints and concerns.

HOTEL RECEPTIONIST July 2022- February 2023 Diamond Hotel Statista general

trainee as secretary from 6th june 2023- 4th january responsible for answering phone calls & manging the daily weekly

SKILLS

Word , excel Outlook

& power point Communication skills

Decision making

Very strong team player

Customer service skills