

# MRS. SHANTI SHARMA DAHAL

D.O.B. 4<sup>TH</sup> FEBRUARY 1993

AJMAN- U.A.E

Contact: +971-524142936

Email: [shantisharma005@gmail.com](mailto:shantisharma005@gmail.com)



## **Career Objectives**

Seek to work in an environment that will challenge me further while allowing me to contribute to the continued growth and success of the organization. A position that will provide me the ability to apply my work experience to a growing industry. To obtain a challenging position that allows me to utilize my current skills to assist in advancing a business that offers a stable employment opportunity.

## **Skill Summary**

- I am service oriented, Responsiveness Problem solving
- Proficient in MS Office Suite applications and Computer skills
- Solid team leadership abilities
- Comprehensive communications skills
- Strong decision making and influencing skills
- Ability to work within tight deadlines
- Ability to identifying customers and team member's expectations and developing strategies accordingly

## **Academic Achievement**

- **Master's in Business Studies, (Running) Janapriya Multiple,**  
Pokhara, (Tribhuvan University)
- **Bachelors in Business Administration (BBA),**  
**La Grandee International College, Pokhara, (Documents Attested)**
- **Higher Secondary Education Board Nepal (HSEB),**  
**Saraswati Higher Secondary Boarding School, Pokhara, Nepal**
- **School Leaving Certificate (SLC),**  
**Saraswati Higher Secondary Boarding School, Pokhara, Nepal**

### **Work Experiences**

- **MC DONALDS (EMIRATES FAST FOOD) worked as a CASHIER/SERVICE CREW**
- **SHELL GATE TECHNICAL LLC DUBAI worked as an OFFICE ADMIN CUM RECEPTIONISTS**
- **KAILASH DEVELOPMENT BANK LIMITED worked as a CUSTOMER SERVICE EXECUTIVE**
- **NAGHDHUNGA SAVING AND CREDIT CO-OPERATIVE worked as an ACCOUNTS ASSISTANT**

### **Seminars and Presentations**

- Participated in Women Empowerment presentation
- Participated in Personal Development presentation

### **Personal Interests**

- Reading books and Magazines
- Traveling to the new place
- Dancing
- Listening Music

### **Personal Details**

Marital Status : Married

Passport No : 10836474 (Expiry: 19<sup>th</sup> March 2028)

Visa Status : Visit visa

"Hoping to be considered in a well reputed organization as a "FRESHER" to the international level of organizations. If given the opportunity would prove the best applicant of trainings and knowledge provided and hence producing result which will definitely benefit the organization"

**"I hereby certify that all the information furnished above are true and correct to the best of my knowledge and belief. Reference will be furnished upon request.**

**SHANTI SHARMA DAHAL  
APPLICANT**

