



S GOWRI SIROSH

Looking forward for Opportunity to work in challenging environment where I can effectively contribute my knowledge and personal skills as a responsible professional.



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Dar Al Raffa Building 307 Rolla
street, Bur Dubai Dubai

PERSONAL DETAILS

- Gender : Female
- DOB : 27 . 11 . 1998
- Civil Status : Single
- Nationality : Indian
- Passport No : U8037728
- Visa Status : Visit visa
- Visa Expiry : 27 . 07 . 2023

SKILLS

- Attentive Listening and effective oral Communication
- Proven ability to organize Personal work Priorities
- Problem Solving Efficiency
- Good Leadership Skills
- Excellent Customer service Organizer

LANGUAGE

English
Hindi
Malayalam

EXPERIENCE

LOGISTIC AND CUSTOMER RELATION COORDINATOR TRAINEE

S-Tech Thermocol Industry

05 . 01 . 2022 to 25 . 07 . 2022

POSITION

- Planning
- Implementing
- Logistic and Customer Relation Coordinator Trainee from S-Tech thermocol Industry

ALSHAYA GROUP

Receiving Department

01 . 11 . 2022 to 31 . 03 . 2023

POSITION

- Responsible for verifying the accuracy of all deliveries
- Responsible for inspect the quantities of goods delivered and determine whether anything is damaged.
- Unpacks delivery shipments and compares packing list to purchase orders ensuring accurate deliveries.
- Responsible for co-ordinating logistics activities such as transportation, warehousing and inventory management.
- Ensure activities are carried out in a timely and efficient manner to meet customer demand.
- Responsible for budgeting and controlling logistics costs.
- Ensure that logistics activities comply with regulatory requirements and company policies.
- Maintain records of compliance and provide reports to management as required.

INTERNSHIP PROGRAM AT FLIPKART'S SUPPLY CHAIN FACILITY MALUR, KARNATAKA. (45 DAYS)

POSITION

- Inbound Section
- Sorting
- Segregation
- Recieving

INTERESTS

Travelling

Reading

EDUCATION

DIPLOMA IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT

DISTRIBUTION AND LOGISTIC MANAGEMENT

2021 - 2022

University of Dubai

BACHELOR OF COMMERCE WITH FINANCE

2017 - 2020

H S E (COMMERCE)

2015 - 2017

SECONDARY EDUCATION

2015

CENTRAL BOARD OF SECONDARY EXAMINATION

SOFTWARE PROFICIENCY

- MS Office (Microsoft Excel Global Certificate Holder)



- Windows

