



PERSONAL DETAILS

Nationality : Indian.
Date of Birth : 08/06/2000
Marital Status : Single
Visa status : Visit Visa
Passport No : V6604094
Issue date : 27/01/2022
Expiry date : 26/01/2032

SKILLS

Customer Service Skills
Communication Skills
Flexibility
Persistence

LANGUAGE KNOWN

ENGLISH : Good
HINDI : Good
ARABIC : Average

HOBBIES

Reading
Listening Music
Watching TV shows

MOHAMMED IMTHIHAS PONNICH KUTHIRUMMAL

Accountant/Admin Assistant

054 288 307

imthipk519@gmail.com

OBJECTIVE

Seeking a Suitable position of substantial responsibility where my past varied experience would be fully utilized in carrier opportunity and where making a significant contribution to the success of my employer will gain me career advancement opportunities.

EDUCATION

KANNUR UNIVERSITY

2018 - 2021

B.COM. CO-OPERATION

SBTM, PAYYANUR, KANNUR

2016 - 2018

HIGHER SECONDARY (COMMERCE)

WORK EXPERIENCE

Mina Bazar Supermarket, Payyannur, Kerala

Accountant - Sep 2020 – March 2023

Manage all accounting transactions.
Publish financial statements in time.
Handle monthly, quarterly, and annual closings.
Reconcile accounts payable and receivable.
Ensure timely bank payments.

COMPUTER KNOWLEDGE

MS Office, Tally Prime, Peachtree, Quickbook.
Adobe Photoshop, Arabic and English Typing.

DECLARATION

I am confident of my ability to work in a team. I hereby declare that the information provided is true to the best of my knowledge.

MOHAMMED IMTHIHAS PK