

Fasil Abdul Rahiman



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DUBAI, UAE

Persistent leader eager to lead and grow organizations. Skilled in strategic planning, problem-solving, and communication with good understanding of business principles, project management and team leadership. Collaborative with relentless work ethic.

Education

Diploma in Web Designing,
Dream Zone School Of Creative Studies

2019 | Kerala, India

Bachelor of Commerce,
CFord College

2013 | Kerala, India

Languages

English, Hindi, Tamil,
Malayalam,
Arabic(Read and Write)

Skills

Business Development,
Critical Thinking,
Time management, Leadership,
Business negotiations

Professional Experience

Marketing Specialist, *Wordcare Legal Translation*
2022 | Dubai, UAE

- Planned marketing initiatives and leveraged referral networks to promote business development.
- Skilled in attaining sales and profit objectives in competitive environments.
- Generated reports to support development and implementation of marketing plans.

Business Executive,
acon calibration and instruments trading
2020 – 2021 | Doha, Qatar

- Oversaw business-wide changes to modernize procedures and organization.
- Developed bottom-up forecasting plans for territory to address quarterly sales goal attainment for Product & Services
- Developed new proposals, contracts and procedures to draw in more clients and streamline work operations.

Foreign Currency Dealer, *Al Bader Exchange*
2016 – 2018 | Abudhabi, UAE

- Demonstrated strong organizational and time management skills while managing multiple projects.
- Confidently advised customers on foreign exchange inquiries based on up-to-date market knowledge
- Worked effectively in fast-paced environments.

General Manager, *Colombo Hotel*
2014 – 2015 | Kerala, India

- Interviewed, hired, and trained employees; planned, assigned, and directed work, appraised performance, rewarded and disciplined employees, addressed complaints and resolving problems.
- Negotiated vendor and supplier contracts for various accounts and projects.
- Worked on the front desk to save on payroll and to have more personal interactions with guests.

Jr.accountant cum Cashier, *Asian Textiles*
2013 – 2014 | Kerala, India

- Processing payroll, cash advances, staff claims, and daily entry of receipts including cash, debit memos, advances and bank transfers.
- Payment of bills and recording and accounting for receipts and maintenance of records of all transactions on excel spreadsheets.
- Preparing and coordinating daily banking