





SEHAR IFTIKHAR


Sales Executive

To secure an appropriate position, this will provide growth opportunities with effective utilization of my skills and experiences also the opportunity to learn more in professional Atmosphere.

Contact

 +971 58 300 9137

 Sehariftikhar765@gmail.com

 Dubai, United Arab Emirates

Education

● Bachelor of Accounting & Finance

Superior University
2019-2021
Lahore, Pakistan

Language

English



Urdu



Skills

Organized	●	●	●
Communication	●	●	○
Teamwork	●	●	○
Meeting deadlines	●	●	○
Critical thinking	●	●	●
Resistance to strength	●	●	●
Effective Marketing	●	●	●

Reference

Reference Will be provide
upon Request

Experience

● Event Organizer

Castello Nov 2022 - Jan 2023

- Identified clients' requirements and expectations for each event.
- Implemented event concepts and themes.
- Prepared event budgets and processed invoices.
- Researching and booking venues.
- Organized suppliers, caterers, staff, and entertainment.
- Coordinated all logistical elements of the event.

● Sales Executive

Lahore Motorway City Nov 2021 - Oct 2022

- Meet with prospects and clients interested in properties to offer them real estate deals
- Communicated with clients to identify their requirements and choice of property
- Coordinated the closing of property deals to ensure vital documents are signed and payment received
- Oversee arrangements to give prospective buyers the view of a property before closing deals
- Acted as intermediaries liaising between property sellers and prospective buyers to facilitate property deals

● Customer Client Service

Paragon Exchange Nov 2020 - Oct 2021

- Maintained a positive, empathetic, and professional attitude toward customers at all times.
- Responded promptly to customer inquiries.
- Communicated with customers through various channels.
- Acknowledged and resolving customer complaints.
- Knowing our products inside and out so that you can answer questions.

Certifications

● Askari Bank Ltd.

Internship
6 Weeks

● Silk Bank Ltd.

Induction To sale (Readyline & Personal Loans)
2 Months