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## SKILLS

- Cash handling expertise
- Multilingual in **English and Urdu**
- Rapid Data entry
- Savvy relationship-builder
- Goal-oriented
- Self-sufficient
- Strong banking concept
- People-oriented
- Excellent time management skills
- Written and verbal communication.
- Self-motivation...
- Computer literate (E-mailing, Searching)
- Strong Grip on Microsoft Office and Microsoft Excel

## LANGUAGES

- English
- Urdu

# MUHAMMAD ASHRAF

## MONEY EXCHANGE

## SUMMARY

Experienced Money Exchange Specialist with a strong grasp of global currency markets, adept at executing accurate and compliant financial transactions. Proficient in diverse currency handling and utilizing advanced financial software.

Demonstrates excellent analytical and problem-solving skills in fast-paced environments. Exceptional communication abilities facilitate effective collaboration with team members and build strong relationships with customers and financial institutions. Committed to upholding professionalism, confidentiality, and integrity, consistently delivering exceptional results in money exchange operations.

## EXPERIENCE



### Ravi Exchange

#### Currency Handling/Currency Teller

May 2021 - April 2023

<https://raviexchange.com/>

- Executed customer transactions
- Proficient in exchanging different currencies
- Maintained balancing record with accuracy
- Recorded amounts received and prepared reports of transactions.
- Processed exchange and foreign currency.
- Maintained friendly and professional customer interactions.
- Performed all duties as assigned by supervisor

### Fayyaz Mart

#### Cashier

March 2020 - April 2021

- Cash handling and highly math skills
- Strong product knowledge and understanding of customer base
- Bagging items carefully
- Issuing refunds and exchange and Weighing & scanning items

## EDUCATION

- Master in Economics – Bahauddin Zakariya University Multan – Pakistan – (2013-2017)
- Intermediate – Punjab Board of Technical Education Lahore

## INTERNSHIP TRAINING

- 23.07.2015 to 23.09.2015 at the Bank of Punjab, Garden Town Branch Multan, Pakistan.

## Reference

Will be furnished on demand