

ABDUL BASID ABDUL SAMAD

TRADE FINANCE EXECUTIVE /FX CONSULTANT /KYC
ANALYST/SUPPORT OFFICER /FIELD VERIFICATION OFFICER

To seize a dynamic role as a multi-faceted banking professional, harnessing my extensive experience as a KYC Consultant, FX Consultant, Support Officer, and Field Verification Officer. With a keen eye for compliance, risk management, customer satisfaction, and field operations, I am poised to make an impactful contribution by ensuring unwavering regulatory adherence, implementing astute financial analysis, crafting innovative solutions, and delivering unparalleled customer support. With a passion for excellence and an unwavering commitment to operational excellence, my goal is to elevate organizational success, fortify risk resilience, and forge enduring client relationships in the ever-evolving banking landscape.

EXPERIENCE

 **TRADE FINANCE EXECUTIVE**
EURO EXIM BANK
SEP 2022 -ON GOING (REMOTE)

- Managed and facilitated trade finance operations, including letters of credit, documentary collections, and bank guarantees.
- Reviewed and processed trade finance documentation to ensure compliance with international trade regulations and bank policies.
- Collaborated with internal teams, including sales, operations, and legal departments, to facilitate smooth execution of trade finance transactions.
- Conducted thorough analysis of trade finance requests, assessing the creditworthiness of customers and evaluating the associated risks.
- Coordinated with external stakeholders, such as shipping companies, customs authorities, and insurance providers, to ensure timely and accurate execution of trade finance transactions.
- Advised customers on trade finance solutions and provided guidance on structuring deals to optimize financing options.
- Assisted in the development and implementation of trade finance products and services, contributing to the bank's competitive edge in the market.
- Monitored market trends and regulatory changes related to trade finance, and recommended adjustments to bank policies and procedures accordingly.

 **KYC ANALYST**
UAE EXCHANGE CENTER LLC, ABU DHABI
May 2019-2022



GET IN TOUCH

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KEY SKILLS

•KYC•FOREX •MS OFFICE •AML
•TELLER OPERATIONS
•ADAPTABILITY •COLD CALLING
•SALES AND NEGOTIATION

EDUCATION

2016- BACHELORS OF COMMERCE IN
INVESTMENT MANAGEMENT:
MAHATHMA GANDHI UNIVERSITY
ABU DHABI | UAE

2023- ACAMS- ASSOCIATION OF
CERTIFIED ANTI- MONEY LAUNDERING
SPECIALIST- (*CURRENTLY PURSUING*)

CERTIFICATION

ANTI-BRIBERY
(UAE EXCHANGE CENTER LLC)

ANTI-MONEY LAUNDERING AND
COUNTER TERRORIST FINANCING
(AML/CTF) UAE
(UAE EXCHANGE CENTER LLC)

FRAUD PREVENTION
(UAE EXCHANGE CENTER LLC)

PERSONAL INFO

Nationality: Indian

DOB: 27th February 1995

Gender: Male

Civil Status: Single

Languages: English | Hindi | Malayalam

Visa Status: Employment

Visa Expiry: 17th May 2023

DRIVING LICENSE

Valid UAE Driving License

- To ensure due diligence is carried out with respect to money laundering and other regulatory requirements laid on KYC verification on individual and corporate clients
- Prepare KYC profiles and update client information in the bank's internal systems
- Maintain updated knowledge of KYC/AML regulations and compliance requirements
- Assisting the accounts and compliance team related to the branch transaction queries
- Ensure regulatory requirements, such as the Anti-money Laundering and Bank Secrecy Act were adhered to
- Implemented AML monitoring and transferring system. Performed periodic file reviews ensuring activities are reviewed in
- Maintained detailed tracking of KYC file status and other customer record activities to ensure completion within required timeframes
- Initiated and completed high-quality KYC files inclusive of data input, research, and analysis
- Identified data anomalies and assisted with root cause analysis to minimize errors.
- Collected and examined financial statements and documents to assist in identifying unusual transaction patterns.
- Coordinated with internal partners such as Front, Middle, and Back Office staff to obtain required information and applicable

FOREIGN EXCHANGE CONSULTANT



UAE EXCHANGE CENTER LLC, ABU DHABI

May 2017-2019

- Traded Foreign Exchange Euro Currency, British Pound, Canadian Dollar,
- and Japanese Yen etc.
- Conducted detailed technical and fundamental market analysis, developed and
- implemented new trading strategies, and performed risk management.
- Stayed-up to date with current market trends and pro-actively participated in
- weekly
- team meetings with managers.
- Ranked as a #1 Trader at the company for achieving extraordinary results.
- Manage the back end of foreign exchanges and make sure it is all done correctly.
- Trade and manage personal book with daily \$15,000 stop-loss with the goal of
- maximizing profits while minimizing draw-downs.
- Day trading and scalping techniques were employed as well as the use of
- historical charting to establish positions

- Used hedging and stop-loss orders to mitigate risk and ensure profitability
- Handling speed and error-free online remittances for various countries
- (Western Union, Global Instant Transfer (GIT), Bank Transfers, Remittances, Local
- Bank Deposits, Online Transfers, etc.)
- To process WPS payments and provide payroll solutions to corporate clients and private entities

SUPPORT OFFICER



YES BANK REPRESENTATIVE OFFICE ABU DHABI

May 2014-2017

- Handled customer inquiries and resolved complex issues related to banking products, services, and account maintenance.
- Provided support and training to new employees, facilitating their smooth integration into the support team.
- Assisted in the implementation and testing of new banking software and systems, ensuring seamless integration with existing systems.
- Collaborated with branch managers and relationship managers to identify opportunities for cross-selling and upselling banking products to customers.
- Prepared and delivered training sessions to customers on self-service options, such as online banking and mobile banking applications.
- Monitored and analyzed customer feedback to identify trends and recommend process improvements to enhance the overall customer experience.

FIELD VERIFICATION OFFICER



YES BANK REPRESENTATIVE OFFICE ABU DHABI

May 2013-2014

- Conducted thorough background checks and due diligence on prospective customers to identify any potential risks or fraudulent activities.
- Collaborated with cross-functional teams, such as credit analysts and loan officers, to assess the creditworthiness of applicants and provide recommendations for loan approvals.
- Conducted field visits to evaluate the feasibility and progress of ongoing projects funded by the bank, ensuring adherence to loan terms and conditions.
- Conducted interviews and gathered feedback from customers to assess their satisfaction levels and identify areas for improvement in bank services.
- Developed and implemented standard operating procedures (SOPs) for the field verification process, streamlining operations and improving efficiency.
- Stayed updated on the latest regulatory requirements and industry best practices to ensure compliance with all relevant policies and guidelines.

ADDITIONAL EXPERIENCE:

SS EVENTS: *EVENT COORDINATOR AND TEAM LEADER*

**VIBES EVENTS: *SUPERVISOR/COUSTOMER SERVICE AND
HOSPITALITY VOLUNTEER.***

