



## Personal Details

Nationality: Indian

Date of birth: 27/11/2001

Marital Status: Married

Visa Status: Visit Visa

Passport no: U7775495

ISSUE DATE: 15/12/2020

EXPIRY DATE: 14/12/2030

## LANGUAGES

- ❖ English
- ❖ Hindi
- ❖ Nepali

## COMPUTER SKILLS

- ❖ Typing
- ❖ Networking
- ❖ Word
- ❖ Excel

## CONTACT ID

- ❖ Mobile No: +971521508136
- ❖ Email ID: ashisrai040@gmail.com
- ❖ Address: Deira Dubai, UAE

# ASHIS RAI

## CURRICULUM VITA

### OBJECTIVE

A Creative thinking, adept in software development and working with various data structures. Adept at receiving and monitoring data from multiple data streams, including access, and excel data sources. Committed to bringing forth the highest level of support and managing all duties in an eloquent and positive manner. Dedicated to serving others for the well-being of the greater good.

### JOB RESPONSIBILITIES

Once I am familiar with the role, I am comfortable handling tasks and projects on my own. My previous role helped me balance work independently and collaborating with a team to ensure we completed all daily tasks each shift.

### EXPERIENCE

Sales cum cashier at Bardaan Printers (2018-2020)

Archives clerk at Mirik Municipality Darjeeling, West Bengal (2020 - 2023)

### EDUCATION

GLEANMORE INTERNATIONAL INDIA

Indian School Certificate

Indian Certificate of Secondary Education

### DECLARATION

I hereby declare that all the above statements are true and the best of my knowledge and belief.