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Afnan Building, Al Mankhool, Dubai UAE



# KLAUDYN WATIN

Customer Service Representative



## PERSONAL DATA

Age: 26 years old  
Date of Birth: August 12, 1996  
Place of Birth: Glan Sarangani,  
Philippines  
Status: Single  
Religion: Roman Catholic  
Visa Expiration Date: July 30, 2023

## ABOUT MYSELF

I am a customer service representative for 1 year and 1 month and 3 months of being real time analyst apprentice. Proven ability to provide good quality services.

## Career Objectives:

- To obtain a position in your company that can enhance my knowledge, skills and ability.
- To accept any position which I am qualified that provides challenges and opportunities for me.
- To use my skills in the best possible way that, somehow, could help the institution/company attain its goals and objectives.

## Skills and Interest

- Computer literate
- Develop good rapport with the costumers and colleagues
- Can work independently
- Doing works with timely manner
- Responsible for the entire task assigned
- Remain calm and professional throughout incidents
- Hardworking and fast learner
- Creative, Good leader and Flexible

## Education

### TERTIARY

- Bachelor of Physical Education major in School Physical Education  
Ramon Magsaysay Memorial Colleges  
SY 2015-2016

### SECONDARY

- Glan School of Arts and Trades  
Poblacion, Glan Sarangani Province  
SY 2011-2012

### ELEMENTARY

- Glan- Padidu Central Elementary School  
Glan-Padidu Glan, Sarangani Province  
SY 2007-2008



## Work Experience:

- Rendered 4 months BPO experience at Sutherland Global Services Davao | 2017
- Customer Service Representative at Sitel | June 2022- February 2023
- Real Time Analyst Apprentice at Sitel | March-May 2023

## Character References:

### Kristine Suico

Operations Manager

Beehive P2P Limited, Dubai UAE

+971569017443

### Jehan Pullanan

Hospital Catering Supervisor

Abu Dhabi National Hotel, Dubai UAE

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### Justine Jane Jorge

Executive Administrative Assistant

Lincoln Electric Middle East FZE, Dubai UAE

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