



Shaibaz Baig

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Objective

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

Experience

- Reliance Jio India** 2022 - 2023
Jio Point Manager
Developing the Jio Point Market.
Achieving and Acquisition of revenue target.
Identifying and onboarding channel partners
Service retailers as per beat planner.
Ensuring Stock availability and visibility in Retail outlets.
Maintaining supply chain stability
Ensuring daily Cash deposit.
Monitor, Evaluate, train the team and Channel Partners.
- Sarah Communication** 2019 - 2022
Sales Executive
Customer Service/ Sales Associate
Acquisition of Customer, Up selling and Cross selling of Product and Services, Solving issues and queries of existing Customers, Participating in the Events and Promotions of Newly Products and Services.
- Redha Al Ansari Exchange UAE** 2014 - 2019
Exchanger/Cashier
Handling Cash, Exchanging worldwide Currency to Local Currency as well as cross selling, accepting all types of Payments and bulk transaction. Doing VAT transaction, managing Petty Cash, Dealing with Head office for Rates and Stocks and branch Stocks. Maintaining and Managing Single window Stock. Doing Western Union as and when needed.
- Seven Ocean Forex India** 2011 - 2014
Cashier
Handling Cash, Exchanging Foreign Currency, Dealing with Thomas Cook for booking rates and buying and cross selling currency. Managing Petty Cash and Daily reports.
- Yamaha India** 2009 - 2011
Sales/Customer Service
Selling Bikes, Giving Quotation, Doing follow-ups with Customer, Selling Spare Parts and Accepting bookings and Managing Store.

Skills

- Accepting Payments.
- Integrity.
- Basic Math.
- Attention to Detail.
- Accuracy.
- Cash Management.
- Sales.
- Customer Service.
- Technical orientation.
- Customer Supports.

Job Quality

- 1) To be prompt in giving the best possible care to all our customers.
- 2) Follow up and make sure to meet all the commitments made to the customers as promised.
- 3) Serves as point of contact for customer issues, and deal with them in a polite manner to assess and analyze the situations.
- 4) Effectively manage time and prioritize responsibilities with a positive attitude and strong interpersonal skills.
- 5) Ensure that appropriate service is provided to all customers through proper communication & well mannered approach.

Education

- **Govnment Higher Secondary School** 2007
Commerce
Pass
- **Bilsoft Technology**
A+ Networking
Pass

Interests

- Playing Games
- Traveling
- Swimming
- Watching Movies
- Making Friends

Languages

- English
- Hindi
- Urdu
- Konkani

Personal Details

- Date of Birth : 03/08/1988
- Nationality : Indian
- Religion : Muslim
- Passport : X9403892
- Place : Goa
- : Bicholim