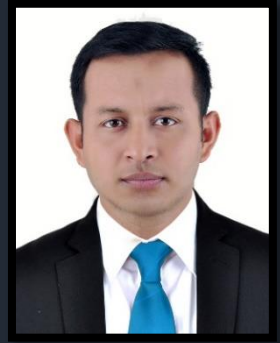


Masud Rana

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ranamasud561976@gmail.com

Baniyas, Abu Dhabi, U.A.E.



My long-cherished dream is to find a career in a reputed company or industry, which plays an important role in the development of the economy. In order to become a successful Business Executive, I need technical training, hard work and opportunity to use my knowledge. I will try to gather knowledge and experience and utilize it in my employing organization. I want to find a challenging position in which I can excel as well as develop the skills necessary for achieving my goals.

Experience

- I. **CSO (Agent Banking)**
DBBL
Dhaka, Bangladesh.
Duration : Less then 1 Year
- II. **Bangladesh Red Crescent Society (BDRCS)**
Member As Volunteer
Duration : 1 Year
❖ Covid-19 Vaccination Programe worked in 1 Year

Education

- ❖ **Bachelor of Business Administration (B.B.A)**
Name of Institute : National University
Passing Year : 2019
Department : Management
Result : 2.92 (Out of 4)
- ❖ **Higher Secondary Certificate (H.S.C)**
Name of Institute : Govt. Commercial Institute
Passing Year : 2015
Result : 4.57 (Out of 5)
Board : Dhaka, Bangladesh
Group : Business Studies
- ❖ **Secondary School Certificate (S.S.C)**
Name of Institute : Silonia High School
Passing Year : 2013
Result : 3.94 (Out of 5)
Board : Comilla, Bangladesh
Group : Business Studies

Languages Proficiency

Languages	Reading/ Writennig	listening	Speaking
Bangla	Excellent	Excellent	Excellent
English	Excellent	Excellent	Good
Urdu/Hindi	-	Good	Good
Arabic	Average	Average	A Little

Personal Details

Name : Masud Rana
Father's Name : Md. Mostafa
Mother's Name : Rahela Begum
Date of Birth : 01/01/1996
Gender : Male
Marital Status : Unmarried
Height : 5 Feet 6 inch
Religion : Islam
Nationality : Bangladeshi (By Birth)

Passport Details

Passport No : A02183921
Date of Issue : 11 Nov 2021
Date of Expiry : 10 Nov 2031
Issuing Authority : Dhaka

Visa Details

EID No. : 784-1996-7561900-3
Date of Issue : 06/03/2023
Date of Expiry : 05/03/2025
Place of Issue : Dubai

Highlights

- Confident & Creative
- Strong decision maker
- Good interpersonal communication skill
- Innovative
- Service-focused
- Self Motivated & Flexible

Computer Literacy

- ❖ Microsoft Office
 - Word, Excel, PowerPoint
- ❖ Internet Explore etc.

Declaration

I do hereby declare that the above information is true and correct to the best of my knowledge.