



RAED TAYSIR ABOU SERHAN

Nationality: Syrian

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Visa Status: Visit Visa

CAREER OBJECTIVES:

- To obtain a challenging position as an accountant in a dynamic organization where I can apply my skills and knowledge to contribute to the growth and success of the company.

EDUCATION ATTAINMENT:

- Bachelor's degree in economics accounting department (Damascus University) 2014

CERTIFICATE:

- **Accounting:** Principles of Financial Accounting (New Horizons Center) 2012
- **Skills:** Essential Business Skills (SYRIAN-EUROPEAN TRAINING CENTRE 2014
- **Computer:** International Computer Driving License (ICDL Certificate) 2014
- **Course:** Comprehensive digital currency diploma 2023

LANGUAGE:

- Arabic: Mother language.
- English: Speaking, reading and writing.

SPECIAL SKILLS:

- **Financial Accounting:** Proficient in preparing, analyzing, and interpreting financial statements. Demonstrated knowledge of financial reporting, reconciliation, and financial statement analysis.
- **Managerial Accounting:** Skilled in cost accounting, budgeting, variance analysis, and forecasting to support decision-making and improve overall financial performance.
- **Taxation:** Sound understanding of tax laws and regulations for individuals and businesses. Experience in preparing tax returns and ensuring compliance with tax requirements.
- **Auditing:** Familiarity with auditing principles and procedures. Experience in conducting internal audits to assess and enhance internal controls.
- **Data Analysis:** Proficient in using Microsoft Excel for data manipulation, data analysis, and creating financial models.
- **Communication:** Strong written and verbal communication skills with the ability to convey complex financial information to both financial and non-financial stakeholders.
- **Problem Solving:** Excellent analytical skills with a proactive approach to identifying and resolving financial issues.
- **Time Management:** Strong organizational skills and the ability to meet tight deadlines without compromising accuracy.

WORK EXPERIENCE:

International Consolidated Contractors ICC – Juba, South Sudan Accountant - March 2021 up to April 2023

Scope of work:

- Performed month-end and year-end closing procedures, ensuring accuracy and completeness of financial records.
- Prepared financial statements, including balance sheets, income statements, and cash flow statements.
- Conducted account reconciliations and resolved discrepancies promptly.
- Assisted in the budgeting process and provided variance analysis to monitor and control expenses.
- Prepared and filed tax returns for individuals and businesses, ensuring compliance with tax regulations.
- Assisted in the implementation of cost-saving initiatives, leading to a reduction in overall operational expenses.
- Collaborated with the auditing team during the annual audit process, providing necessary documentation and explanations for audit inquiries.
- Developed and maintained strong working relationships with clients and team members, fostering a positive and productive work environment.

International Consolidate Contractors – Aley, Lebanon Accountant- May 2017 up to Jan 2021

Scope of Work:

- Assisted in preparing financial reports, reconciling accounts, and maintaining financial records.
- Supported the tax department in tax preparation and filing activities.
- Participated in the year-end audit process, helping to gather audit evidence and documentation.
- Conducted research on accounting standards and tax regulations to ensure compliance.

Wal Market Group – Swuaida, Syria Finance Manager - February 2014 up to April 2017

Scope of Work:

- Prepared and analyzed financial statements and reports.
- Managed accounts payable and accounts receivable.
- Conducted monthly reconciliations of bank accounts.
- Assisted in budgeting and forecasting activities.
- Assisted in the preparation of payroll.

References:

- Available upon request.