



Daud khan

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**Adress: Hor Al Anz
Dubai**

Personal Profile

I strongly wish to work for and grow with an organization that offers multicultural environment and growth opportunities so that I can utilize and boost my knowledge based skills efficiently

Educational Training

- Beachlor in Computer Science from Federal Urdu University Of Arts Science & Technology Islamabad
- FSC Pre Engineering from Superior Group Of College Sialkot
- Matric From Govt High School Gondal Sialkot

Career Summary

Working as BSO (Banking Service Officer) at HBL Bank

- Proficiency with all computer applications and systems
- Expert in installation and maintenance of both hardware and software
- Collect customer information and input data into the system ensuring confidentiality at all times
- Meet with new bank customers to explain all the services and features the bank has to offer
- Processed transfers check cashing deposits withdrawals etc. for drive-through or walk-in customers

Professional Skills

- Customer Service
- Time Management
- Problem Solving:
- Technology Proficiency
- Confidentiality and Ethics
- Teamwork: