



MAHMOUD ALJAZZAR

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SUMMARY

Cautious Compliance Officer with experience in developing compliance programmes. Possesses good judgment and attention to detail. Solid track record of creating and overseeing action plans to meet compliance requirements.

EXPERIENCE

COMPLIANCE OFFICER, 01/2017 - 09/2022

National Exchange Company , Kuwait , Kuwait

- To apprise the board as well as senior management on regulations, rules and standards, and any other further developments.
- To provide clarification on any compliance issues.
- To conduct the assessment of the compliance risk, which should be at least once a year, and develop a risk-oriented activity plan for compliance assessment. The activity plan has to be submitted to the Audit Committee of the Board for approval, and it should be made available to the internal audit.
- To report promptly to the Board / Audit Committee of the Board/ Managing Director and CEO about any major changes or observations related to the compliance risk.
- To report periodically on the compliance failures or breaches to the board/ Audit Committee of the Board and circulating to the concerned functional heads.
- To monitor and periodically test compliance by conducting sufficient and representative compliance testing. The results of the compliance testing must be placed on the Board/ Audit Committee of the Board/ Managing Director and CEO.

SENIOR ACCOUNTANT, 11/2011 - 12/2016

National Exchange company , Kuwait, Kuwait

- Coordinating accounting functions and programs.
- Preparing financial analyses and reports.
- Preparing revenue projections and forecasting expenditure.
- Assisting with preparing and monitoring budgets.
- Maintaining and reconciling balance sheet and general ledger accounts.
- Accurately performed daily cash functions, including A/P and A/R tracking, budgeting, payroll transactions, expense management and various reconciliations.
- Generated quarterly financial reports to detail company revenues and expenses.

SKILLS

- The ability to interpret and clarify regulatory changes, train members of staff on how to ensure compliance within their departments and being able

to field time-sensitive questions with clarity are just a few of the things the Compliance Officer needs to be able to communicate professionally and without offending any ...

EDUCATION	<i>Faculty Of Commerce , EGYPT , 2007</i> Bachelor of Commerce: Accounting		
CERTIFICATIONS	<ul style="list-style-type: none">• CAMS - Certified Anti-Money Laundering Specialists• CFM - Certified Finance Manager• ICA - International Compliance Association		
LANGUAGES	<div><div>Arabic: First Language</div><div>English: <div><div></div><div></div><div></div><div></div><div></div><div></div></div> C1</div><div>Advanced</div></div>		